

North Cadbury & Yarlington Parish Council

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“Draft” Minutes of Parish Council Extraordinary Meeting

held on Monday 13th January 2025 in

The Reading Room, North Cadbury commencing at 2.00pm

Councillors Present:

Andy Keys Toyer (Chairman)

Caroline Bowen

Malcolm Hunt

Clare Leavold

Richard Rundle

John Whitehead

John Rundle (Vice-Chairman)

Nick Garrett

Chris Jose

Nerissa Northover

Maria Viney

In Attendance: The Clerk and four members of the public.

❖ **Public Question and Comments:** No comments.

25/01. Apologies for absence:

To receive any apologies for absence.

RESOLVED: None received.

25/02. Parish Council Vacancies:

To consider applications received and conduct vote to fill four casual vacancies on the Parish Council by co-option.

There were six eligible candidates for the four vacancies, Caroline Bowen, James Bruce-Gardyne, Malcolm Hunt, Tara Mundy, Richard Rundle and John Whitehead.

The Chairman asked for each candidate to give a brief presentation to the Council about themselves and their reasons for applying, after which councillors were given the opportunity to ask questions. The Chairman then asked for nominations in alphabetical order.

RESOLVED:

Each successful candidate was proposed and seconded and in the first round of nominations the PC voted unanimously in favour of Caroline Bowen and by majority votes in favour of Richard Rundle and John Whitehead. (***Applicant, James Bruce-Gardyne withdrew his application and left the meeting.***)

There followed a second round of nominations to fill the last vacancy. Both remaining candidates were proposed and seconded and the PC voted by a majority in favour of Malcolm Hunt.

The four successful candidates were co-opted onto the PC and signed their Declaration of Acceptance of Office (DAO). The Chairman thanked Tara Mundy for her interest in applying for the vacancies.

25/03. Items for Report and Future Business:

The Clerk confirmed that all candidates were briefed upon receipt of application of the forthcoming extraordinary planning meeting on Wednesday 15th January 2025. The Chairman and Clerk

ensured that all councillors were aware of how to access the appropriate plans and supporting documents/reports. In advance of the meeting, all new councillors would be sent copies of the Parish Council Code of Conduct, training slides from the presentation by Somerset Council (SC) on the Planning Process, SC's 'Parish Council Consultation Template' and slides from Somerset Association of Local Council's (SALC) training presentation on 'How to Respond to Planning Applications'.

Next meetings: Extraordinary meeting to be held on Wednesday 15th January 2025 in North Cadbury Village Hall at 2.00pm. On site planning meetings (2.00pm) and ordinary meeting (7.00pm) to be held on Wednesday 22nd January 2025.

There being no further business, the meeting closed at 2.30pm.

Signed
Chairman

Dated

DRAFT