

## North Cadbury & Yarlington Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Yeovil, Somerset, BA22 7LZ

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“Draft” Minutes of the Parish Council (PC) Meeting held in The Reading Room, North Cadbury on Thursday 30<sup>th</sup> November 2017 commencing at 7.00pm

**ACTION**

**Councillors Present:** Cllr M Hunt (Chairman), Cllr D Handley (Vice-Chairman), Cllr A Bartlett, Cllr A Brain, Cllr B Board, Cllr L Cheesman, Cllr S Cox, Cllr R House Cllr A Keys-Toyer, Cllr M Martin and Cllr P Wood.

**In Attendance:** C.Cllr M Lewis, D.Cllr N Weeks, the Clerk and one member of the public.

**17/206. Electors Question Time/Comments:** None.

**17/207. Apologies for absence:** None.

**17/208. Declarations of Interest:** None.

**17/209. Police Community Support Officer (PCSO) Report:** The Clerk reported that there had been one recorded crime of Fraud and Forgery in the Parish for October 2017. The parish is still being visited by opportunist thieves who are looking for unlocked or poorly secured sheds and garages. Power tools, chain saws, mowers and similar are still on the ‘shopping’ list.

**17/210. Reports from County and District Councillors:**

a. C.Cllr Lewis reported that today he attended the meeting held to discuss improvements to the Grove Cross junction, which was hosted by Pitcombe Parish Council and attended by representatives from neighbouring parish and town councils and other interested parties. He was supportive of any potential changes as he recognised the junction as an ‘accident waiting to happen’. This matter was on the agenda for discussion at item 17/215.

Cllr Lewis reported that the budget would be announced in the New Year. Local Authorities were awaiting an announcement from the Chancellor to ascertain whether they would need to rely on income from Business rates rather than the Government Grant. Ofsted were currently carrying out a formal inspection of Children’s Services at Somerset County Council (SCC). ***(Cllr Lewis left the meeting at 7.05pm)***

b. D.Cllr Weeks reported on the sad passing of Mr Ian Clarke, Director of Support Services and Solicitor to the Council, who recently passed away. His funeral was held today and attended by many members of staff from South Somerset District Council (SSDC) to whom he was a close friend, an excellent colleague and highly regarded by all. He supported Members, staff and many external organisations.

Cllr Weeks reported that SSDC Transformation continued apace. SSDC Area East were currently fighting to keep their offices in Churchfields, Wincanton, which were at risk of closure. The team would know over the next four to five months.

**17/211. Minutes of the Parish Council meeting held on 19<sup>th</sup> October 2017 were received, agreed and signed as a true record.**

**17/212. Matters Arising from the Minutes:**

a. Highways. Cllr Brain previously circulated his detailed Highways Report, which can be found at attachment 1.

b. Future Maintenance of North Cadbury Phone Kiosk/Book Swap. Cllr Wood reported that Mrs J Rice, Ashcroft, Cary Road volunteered to monitor the kiosk.

**17/213. To Consider the Draft Community Plan (CP) 2017 Version 10:** The Working Group (WG) previously circulated Version 10. All Cllrs were given the opportunity to make further comment. **The Chairman congratulated all those involved and proposed that the PC formally adopt the CP, which was agreed unanimously. The Clerk agreed to send the approved CP to Mr T Cook, SSDC Community Development Officer for endorsement at the Area East meeting in January 2018. The WG agreed to circulate a Working Paper on the Action Points arising from the CP to be included on the Agenda for discussion at the next meeting.**

Clerk

Clerk/  
CP WG

**17/214. To consider committing funding towards South Somerset Community Assisted Transport (CAT) Bus for three years:** Cllrs Cheesman, Cox and Martin recently attended the meeting held to advise Parish and Town Councils of the current financial situation of SSCAT. As a result of being unsuccessful this year with its National Lottery bid, SSCAT has an income shortfall of around £30,000. **Following a full discussion the PC agreed to provide a grant of £200 in this financial year. The PC agreed that it was prepared to provide additional financial support for the following two financial years once it had sight of the SSCAT Business Accounts/Business Plan, which the Clerk agreed to hasten. The Clerk agreed to advertise the CAT Bus on notice boards and website.** Cllr Weeks asked to be informed if the Accounts/Business Plan had not been received by 8 Dec 17.

Clerk

Clerk

**17/215. Report from meetings held on 19th October and 30th November 2017 to discuss improvements to the junction at Grove Cross (intersection of A371 and A359) and consider maximum contribution of £100 towards the scheme:** Cllrs Cheesman reported on the meeting at which surrounding Parish and Town Councils and local businesses were being asked to consider contributing £300 towards a feasibility study costing approximately £3,000 - £5,000 to establish a suitable scheme. Emily Estate's own highways consultants had devised two improvement options. The first was a staggered priority junction that could be accommodated on land already owned by Emily Estates and SCC, which would cost in the region of £650,000 – £700,000. The second was a roundabout which would cost in the region of £950,000 to £1million. **Following a full and frank discussion, the PC agreed that it was SCC Highway's responsibility to fund the study/scheme and should not be down to Parish and Town Councils to fund and would, therefore, not contribute. It was also agreed by a majority vote that the safest and favoured option would be the installation of a roundabout.**

Clerk

**17/216. Planning:**

a. South Somerset District Council (SSDC) Decisions:

i. **PA 17/03783/FUL**, Mr & Mrs R Shea. Alterations to dwelling and annexe to include demolition of conservatory, erection of single storey porch, erection of a two storey extension with balcony and widening of existing access at Rowlands Cottage, Cary Road, North Cadbury – **GRANTED.**

ii. **PA 17/03786/FUL**, Mr & Mrs C Fry. Removal and infilling existing first floor bathroom window and insertion of new window adjacent to existing position at 3 Rose House, St Helens, Long Street, Galhampton – **GRANTED.**

**17/217. Finance and Accounts:**

a. The Finance report for the period 19<sup>th</sup> October to 30<sup>th</sup> November 2017 was received.

b. Payments Approved:

JRB Enterprise Ltd. Dog Waste Bin	£193.20
Grant Thornton Audit Fee	£120.00
Clerks Expenses 19 Oct to 30 Nov 17	£47.92
NC Rdg Room Hire 4 & 19 Oct 17	£28.00

**17/218. Flooding and Riparian Ownership in Galhampton:** The Clerk reported that she had still not had a response from Cllr Hobhouse regarding the PC's request for an on site meeting, therefore, the PC asked if Cllr Weeks could advise. Cllr Weeks suggested that the PC should go back to the lead Flood Authority as the water originated from the highway, therefore it was a SCC Highway responsibility. He also suggested that the PC speak to Cllr David Norris in the planning department

to obtain Mr Meacham, SSDC Drainage Engineer’s contact details as he may have knowledge on this system. **The Clerk agreed to phone Mr Norris.**

**Clerk**

**17/219. Correspondence circulated:**

- a. Review of the South Somerset Local Plan (2006 – 2028) -Issues and Options Consultation - 26th October 2017 until 12 noon on 11th January 2018. The Clerk reported that the consultation was advertised on website and notice boards. <https://www.southsomerset.gov.uk/issuesandoptions>.
- b. Devon & Somerset Fire & Rescue Service Draft Integrated Risk Management Plan (2018 - 2022) Consultation – closing date 31 Dec 17.

**17/220. Items of Report and Future Business:**

- a. Cllr Board reported that the security lights were constantly on at Sycamore Process Engineering Ltd., King Arthurs Park. No complaints had been received, therefore, the situation would be monitored.
- b. Cllr Keys-Toyer reported that twelve volunteers had come forward from North Cadbury and Yarlinton to attend a workshop on refurbishing historic fingerposts, however, no dates for the workshops had been proposed yet by SCC.
- c. Cllr Wood reported that the computer in the Post Office mobile van did not always work and, therefore, could not give cash. Since the banks in Castle Cary closed, the PO van’s business had increased and the parish would like to keep this service. In Corton Denham the Postmaster attached a line to a socket in a nearby telegraph pole and Cllr Wood suggested that the PC ascertain whether this would be possible in North Cadbury. **Cllr Brain agreed to speak to the Postmaster.**
- d. Cllr Board reported that he had received delivery of the Dog Waste bin which would be installed shortly along Sandbrook Lane.
- e. The Clerk advised that she would be drafting the PC’s precept for approval at the meeting in January 2018 and asked councillors to let her know if there were any additional items of expenditure in the next FY or any projects for which the PC should budget. Cllrs considered that the PC’s contingency fund should be increased and include funds for potential legal fees.

**AB**

**ALL**

**17/221. Date and time of next meetings: Thursday 11<sup>th</sup> January 2018 in The Reading Room, North Cadbury, commencing at 7.00pm.**

There being no further business the meeting closed at 8.50pm.

SIGNED..... DATED.....

**North Cadbury & Yarlington Highways Report - November 17**

<b><u>Three Ashes Junction/Cary Road</u></b>	The plan to extend the 40mph speed limit on the A359, starting at Galhampton to just after the Three Ashes junction to North Cadbury, is currently under investigation.
<b><u>Re-positioning of North Cadbury 30mph speed restriction signs.</u></b>	The 30mph signage, approaching North Cadbury from the Three Ashes junction, will be moved, during this FY, to the bottom of the hill towards North Town in order to be more clearly visible to approaching traffic. Following discussions at the last PC meeting the yellow transverse lines will not be painted on the road. As and when the 40mph speed limit on the A359 is extended this will become the new speed limit up to the North Cadbury 30mph zone.
<b><u>Parking Adjacent to North Cadbury Primary School</u></b>	The School Keep Clear lines will be extended to the junctions of Chapel Lane and the lane leading to Sandbrook Lane (but leave the area in front of the school available for parking). This work will be undertaken, as a priority, this FY. At the same time the existing white H-Bars in Chapel Lane will be refurbished to cover the dropped kerbs.
<b><u>Drains in Lower Back Way/ Sandbrook Lane</u></b>	Works undertaken during in September identified a blocked pipe crossing Lower Back Way lane as well as a break in a pipe in the adjacent field. A Works Order has been raised to dig out and repair this pipe commencing 11 December (and due to last five days). The stretch of lane between Hollytree House and Brookhampton Farm will be closed during this period.
<b><u>Lower Back Way Opposite Sycamore Cottage</u></b>	A low spot in the lane has been noted that causes water to form a large puddle after heavy rain. Patching to reshape the road should resolve this once the pipe in the field has been repaired and this will also be undertaken during the week commencing 11 December.
<b><u>Sandbrook Lane Right of Way Erosion</u></b>	On the stretch of lane leading past “the Cabbage Patch” water is leaving the lane through the hedge into the field, on the east side, making the footpath (part of the Leland Trail) unpassable. This was investigated during the road closure during September but the DC were unable to verify drainage at present so this is still pending.
<b><u>Drains in Hearn and March Lanes</u></b>	Drain pipe damage, close to the junction of Galhampton Manor, will benefit from repairs in the near future. Works are pending this FY.
<b><u>Highway Erosion in Hearn and March Lanes</u></b>	Areas of damage to the road surface in the area were actioned under a Work Order. No further safety defects have been identified. Patching may be considered this FY.