

North Cadbury & Yarlington Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Yeovil, Somerset, BA22 7LZ

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“Draft” Minutes of the Parish Council (PC) Meeting held in The Reading Room, North Cadbury on Thursday 19th October 2017 commencing at 7.00pm

ACTION

Councillors Present: Cllr M Hunt (Chairman), Cllr D Handley (Vice-Chairman), Cllr A Bartlett, Cllr A Brain, Cllr B Board, Cllr L Cheesman, Cllr S Cox, Cllr R House Cllr A Keys-Toyer, Cllr M Martin and Cllr P Wood.

In Attendance: The Clerk and seven members of the public.

17/188. Electors Question Time/Comments: None.

17/189. Apologies for absence: C.Cllr M Lewis and D.Cllr N Weeks.

17/190. Declarations of Interest: None.

17/191. Police Community Support Officer (PCSO) Report: The Clerk reported that there had been no recorded crimes in the Parish in September 2017. The parish is still being visited by opportunist thieves who are looking for unlocked or poorly secured sheds and garages. Power tools, chain saws, mowers and similar are still on the ‘shopping’ list.

17/192. Reports from County and District Councillors: The Chairman reported on behalf of C.Cllr Lewis that Mr D Norris, South Somerset District Council (SSDC) Development Manager, would leave the Council at the end of the year to work in the private sector. *[The Chairman has since received confirmation that Mr Norris will have a nominated successor who has been working in Planning at SSDC for many years].* A number of people at SSDC had also been asked to re-apply for their jobs.

17/193. Minutes of the Parish Council meeting held on 7th September 2017 were received, agreed and signed as a true record.

17/194. Matters Arising from the Minutes:

a. Highways. Cllr Brain previously circulated his detailed Highways Report, which can be found at attachment 1. **The PC noted the report and agreed unanimously to support the Traffic Engineer’s proposal to reposition the North Cadbury 30mph speed limit restriction and the extension to the school ‘Keep Clear’ markings as illustrated in the attached report. The PC also agreed to provide up to one third of the cost to reposition the speed limit signage, capped to a maximum contribution of £150.**

b. Provision of an Additional Dog Bin in North Cadbury. **The Clerk reported that Crown Pet Foods were unable to sponsor a dog bin, therefore, she would purchase a bin for installation by the PC as agreed in the precept. Cllr Keys-Toyer reported that the waste bin at Cutty Lane was overflowing; the Clerk agreed to report this to Streetscene.**

c. Future Maintenance of North Cadbury Phone Kiosk/Book Swap. **Cllr Wood had nothing further to report and agreed to make enquiries in the vicinity of the kiosk.**

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17/195. Co-option to fill vacancy on Parish Council: The Clerk reported that there was one eligible applicant for the vacancy, Mr Roger House. The PC voted unanimously in favour of Mr House who was co-opted onto the council and signed his Declaration of Acceptance of Office.

17/196. To Consider the Draft Community Plan (CP) 2017 Version 8: The Working Group (WG) previously circulated two drafts, Versions 7 and 8, of the CP following the Open Evenings. All Cllrs

were given the opportunity to make further comment. **Following a focused and productive discussion, Version 8 was adopted with a few minor adjustments. The draft CP would be sent to Mr T Cook, SSDC Community Development Officer for review after which it would be returned to the PC for final consideration/approval.**

17/197. Planning:

- a. South Somerset District Council (SSDC) Decisions:
 - i. **PA 17/02143/FUL**, Mr R Amor. Install temporary agricultural workers dwelling for a five year period at Woolston Manor Farm, Woolston Road, North Cadbury – **GRANTED. Following a brief discussion, the Clerk agreed to write to SSDC to ask why approval was granted following the PC's recommendation for refusal and whether the comments submitted by Mr and Mrs Inglis-Jones had been addressed.**
 - ii. **PA 17/02505/FUL**, Mr & Mrs Fowler. Erect equestrian barn for stabling, storage of hay and machinery. Demolish existing adjacent barn and retain existing ménage on land at Mancroft Farm, Long Street, Galhampton – **GRANTED.**
 - iii. **PA 17/03064/OUT**, Mr E Pearse. Outline application for the erection of two dwellings on land adjoining March Cottage, Hearn Lane, Galhampton – **REFUSED.**
 - iv. **PA 17/03712/AGN**, JA & E Montgomery Ltd. Notification of intent to erect an extension to an existing agricultural building for storage purposes at Manor Farm, Woolston Road, North Cadbury – **PRIOR APPROVAL NOT REQUIRED.**

Clerk

17/198. Finance and Accounts:

- a. The Finance report for the period 7th September to 19th October 2017 was received.
- b. Payments Approved:

Questionnaire Prize Draw – 4 winners @ £50 each	£200.00
Clerks Expenses 7 Sep to 19 Oct 17	£36.65
LCN Website Domain Renewal for 2 years	£32.22
NC Rdg Room Hire 7 Sep 17	£14.00
Open Evening Expenses	£76.71

- 17/199. Flooding and Riparian Ownership in Galhampton:** Following the report received in August 2017 from the Flood Risk Management Team regarding flooding in March Lane, Galhampton and riparian ownership, the Clerk had attempted to set up a meeting on site with D.Cllr Hobhouse who previously informed the PC that he was aware of similar situations in Somerset, however, to date she had not received a response. Cllr Cheesman explained that the water in the pipe running under the gardens of four landowners came only from the drains in March Lane and no water was able to be added to the solid pipe from the land it passed under. Only one landowner involved in this issue had been approached by the Environment Agency to date. **The Clerk agreed to include this matter on the Agenda for the next meeting and continue to hasten Cllr Hobhouse.**

Clerk

17/200. Correspondence circulated:

- a. Letter from Area East Chairman regarding the future of South Somerset Community Accessible Transport Scheme (SSCAT). **The Clerk agreed to ascertain what level of funding was required to continue this service prior to the PC considering a contribution.**
- b. Somerset Fingerpost Restoration Project. Following a full and frank discussion, Cllr Handley proposed that the Clerk should write to the Somerset Association of Local Councils (SALC) to highlight the changing nature of the work Parish and Town Councils carried out and how they now operate, which was leading to precepts increasing; the motion was not seconded. **The Chairman proposed that the volunteers, who had already come forward, should attend the free course set up by Somerset County Council (SCC) and the Southwest Heritage Trust which would enable a community group to gain the training required if the parish agreed to take part in the restoration project and to ascertain the estimated cost for materials; the proposal was seconded and agreed by a majority vote. Cllr Keys-Toyer agreed to progress this matter.**
- c. SCC Family Support Services & Children's Centres consultation closing date 1 Dec 17. www.somerset.gov.uk/familysupportandchildrenscentres.

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- d. SCC Road Name query in Woolston. The Chairman reported that SCC had been contacted by a resident of Woolston, who stated that, according to a County Highways road closure notice, the name of a road from the junction of Woolston Road by Sunny Mount and Fir Tree Cottage south and then eastwards to the junction by Thackeston Cottage was Church Lane. Following consultation with councillors, residents and detailed old maps, there was no recollection of where the name 'Church Lane' came from, however, having spoken to some householders living in the lane in question, for the sake of clarity, it was proposed that "Camelot Lane" would be appropriate.
- e. Area East Bulletin Oct 17.
- f. SALC Bulletin Oct 17.
- g. SALC AGM Sat 28 Oct 17 in the Edgar Hall, Somerton, 9.30am to 3.00pm.
- h. SSDC East Somerset in Business Event 2017 – Haynes Museum, Thurs 2 Nov 17, 4.00pm to 7.00pm.
- i. Somerset Community Foundation Sing For Somerset – Sat 16 Dec 17 at 7.00pm in Wells Cathedral, doors open at 6.15pm.
- j. Letter to Viridor from Castle Cary Town Council following Dimmer Liaison Meeting 14 Sep 17 & Castle Cary Town Council Meeting 18 Sep 17.

17/201. Items of Report and Future Business:

- a. Cllr Cheesman reported on the meeting he recently attended regarding proposed improvement works at Grove Cross, which was led by Pitcombe PC and attended by C.Cllr Lewis and Mr P Rawson, Emily Estate. Adjoining Parish and Town Councils would shortly be asked to sign a letter of support and make a financial contribution. It was suggested that the PC considered a maximum contribution of £100. **Following a brief discussion, it was agreed to include this matter on the Agenda for decision at the next meeting.**
- b. Cllr Brain reported that at the recent training he attended with Cllr Keys-Toyer at SSDC, he was able to clarify the charge for pre-planning advice. Previously SSDC gave free pre-planning advice to architects/agents who then charged their clients for this service. Therefore, SSDC now charge for the service they used to provide for free in the past and make £30,000 per annum. Applicants paying for the advice are still required to go through the normal planning process.
- c. Cllr Board reported on the 'Next Door' site on which many parishioners had commented on mud left on roads by agricultural vehicles. The PC previously corresponded with landowners/farmers on this matter and considered that, as members of the farming community were on 'Next Door', the situation would most likely be remedied and would monitor the situation.

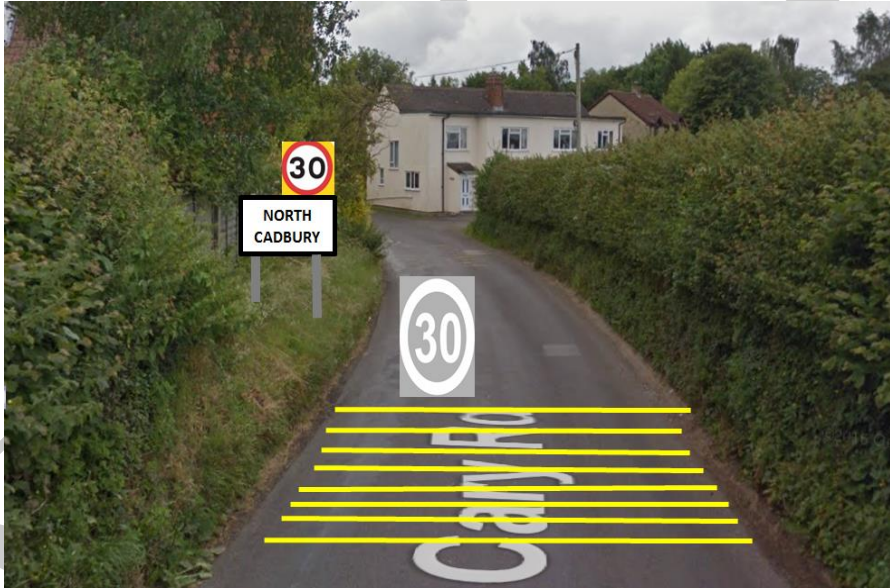
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17/202. Date and time of next meetings: Thursday 30th November 2017 in The Reading Room, North Cadbury, commencing at 7.00pm.

There being no further business the meeting closed at 9.20pm.

SIGNED..... DATED.....

North Cadbury & Yarlington Highways Report - October 17

<p><u>Three Ashes Junction/Cary Road</u></p>	<p>Consideration is being given to extending the 40mph limit from Galhampton until just after the Three Ashes junction to North Cadbury. This is currently under investigation.</p>
<p><u>Re-positioning of North Cadbury 30mph speed restriction signs.</u></p>	<p>Following the Area Traffic Engineer's suggestion that the 30mph limit be extended all the way to the Three Ashes junction with the A359, which was supported by the PC at the last meeting, he has subsequently visited the site and found that this would not meet DofT criteria. One option would be to decrease the speed limit to 40mph, to tie in with the speed reduction leading up to the Three Ashes junction, before the 30mph limit of North Cadbury. In any case he feels that the current 30mph limit signage is not in the optimum location from this direction (being positioned on the bend of the road at the bottom of the hill) and he suggests relocating it to make it clearer. An indicative new location is illustrated below:</p>  <p>The Area Traffic Engineer also requested that I ask whether any funding from the PC may be available to assist in this scheme (estimated to cost £300-£500).</p>
<p><u>Sandbrook Lane Bridge</u></p>	<p>This regards the damage to parapet and timber rail to the bridge on the North Cadbury end of Sandbrook Lane, which the Council know as Brookhampton (6230503). Current Status: Work complete.</p>
<p><u>Parking Adjacent to North Cadbury Primary School</u></p>	<p>The issue of parking around the North Cadbury Primary School at peak times has been the subject of much discussion. Currently no white lines are painted by the primary school to advise people not to park on the junction to Lower Back Way by North Cadbury Primary School. In addition the existing white lines, on Cary road, are badly worn and require repainting.</p> <p>This was discussed with the Area Traffic Engineer at an onsite meeting. Rather than introduce double-yellow lines which may not, in any case, be practically enforceable, he has suggested that extending the 'School Keep Clear' markings in the affected area, as shown in red below, will improve the</p>

situation:



These would have a Traffic Regulation Order attached which will prevent any parking during the school day and be enforceable by the District Council. At the same time the existing white H-Bars in Chapel Lane will be refurbished to cover the dropped kerbs.

The Area Traffic Engineer would appreciate a response from the PC on both the speed signage change and the school markings as soon as possible.

I have contacted the school's head teacher to establish if she has comments on this proposal, or if she is content with this extension to the keep clear zone.

Drains in Lower Back Way/ Sandbrook Lane

Jetting and CCTV works were programmed for 11 - 22 Sept 2017 and identified a break in a pipe in the adjacent field. A Works Order is to be raised to dig out and repair this pipe. As land owner agreement is required for access I have asked for specific details of the proposed work to assist in obtaining their consent.

Lower Back Way Opposite Sycamore Cottage

A low spot in the lane has been noted that causes water to form a large puddle after heavy rain. This was to be covered under the Jetting and CCTV works above. Patching to reshape the road, to get water into the gully, should resolve this once the pipe in the field has been repaired.

Sandbrook Lane Highway Erosion

From previous flooding issues there is damage to the surface of the lane by the bridge causing subsidence to the south (left hand) side. There are a number of points created to allow to drain into the ditch and brook, on both sides of the bridge, which allow excess water to drain from the lane which need to be cleaned out.

This was undertaken as part of the works between 11 - 22 Sept 17.

<p><u>Sandbrook Lane Right of Way Erosion</u></p>	<p>On the stretch of lane leading past “the Cabbage Patch”, on the east side it was noted that water was leaving the lane through the hedge and had created a large sump. This water was then flooding the narrow stretch of field between the lane and the brook making the footpath passing through it (part of the Leland Trail) unpassable. A meeting with RofW was undertaken and they identified a possible drain to the RofW which needs jetting, to verify, and then fill eroded area with clean stone. RofW will consider any issues resulting from SCC implemented works.</p> <p>Current Status: This was investigated during the road closure on 11 – 22 Sept 2017 but the DC were unable to verify drainage at present so this is still pending.</p>
<p><u>Drains in Hearn and March Lanes</u></p>	<p>The drains along Hearn and March Lane, especially in the region of Galhampton Manor, were inspected. Some were clear and others required jetting.</p> <p>Current Status: From the jetting that was undertaken 2 - 4 June the run from the junction of Sandbrook lane to the Junction at The Manor is running clear however pipe damage was discovered about the junction of The Manor that will benefit from repairs in the near future. Works are pending for 2017/18 financial year.</p>
<p><u>Highway Erosion in Hearn and March Lanes</u></p>	<p>Areas of damage to the road surface in the area needed to be addressed and these were to be actioned under an additional Work Order.</p> <p>Current Status: Defects at safety intervention levels have been repaired. No further safety defects have been identified. Patching may be considered in the 2017/18 financial year.</p>