

## North Cadbury & Yarlington Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Yeovil, Somerset, BA22 7LZ

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“Draft” Minutes of the Parish Council (PC) Meeting held in The Reading Room, North Cadbury on Tuesday 29<sup>th</sup> June 2017 commencing at 7.00pm

**ACTION**

**Councillors Present:** Cllr M Hunt (Chairman), Cllr D Handley (Vice-Chairman), Cllr A Bartlett, Cllr A Brain, Cllr L Cheesman, Cllr S Cox, Cllr A Greaves, Cllr A Keys-Toyer, Cllr M Martin and Cllr P Wood.

**In Attendance:** C.Cllr M Lewis, D.Cllr H Hobhouse, D.Cllr N Weeks, Police Community Support Officer (PCSO) T Russell, the Clerk and five members of the public.

**17/128. Electors Question Time/Comments:** Mrs D Cuckney was present to inform the PC of the events which will be held over the weekend of 23<sup>rd</sup> and 24<sup>th</sup> September 2017 to celebrate the Church of St Michael North Cadbury’s 600<sup>th</sup> birthday. There would be a Saturday night concert, a special Sunday service and various activities on Sunday afternoon showcasing local talent, with a marquee and folk band and would involve parishioners of all ages.

**17/129. Apologies for absence:** Cllr B Board.

**17/130. Declarations of Interest:** None.

**17/131. Police Community Support Officer (PCSO) Report:** PCSO Russell gave his report. The area is still being visited by opportunist thieves who are looking for unlocked or poorly secured sheds and garages; any suspicious vehicles should be reported. Power tools, chainsaws, mowers and similar items are on the shopping list. Councillors asked for the PCSO’s assistance in educating the owners of vehicles which frequently parked and blocked the lanes in the vicinity of the school at drop off and collection time. **PCSO Russell agreed to write to the owners of any offending vehicle if given the registration number.**

PCSO

**17/132. Reports from County and District Councillors:**

a. C.Cllr Lewis. Nothing to report. **At the request of the Chairman, Cllr Lewis agreed to follow up on the lack of road lineage as agreed in the Lower Woolston Road Small Highway Improvement Scheme. (Cllr Lewis left the meeting at 7.20pm)**

C.Cllr

b. D.Cllr N Weeks reported that Mr A Noon, planning officer, was due to leave South Somerset District Council (SSDC) to join Sedgemoor District Council. His knowledge and experience in this area was tremendous and would be difficult to replace.

Cllr Weeks advised that Area East would write to Parish and Town Councils asking for their support in providing an all-weather pitch in Area East, of which there were none other than at the private schools. It was considered that the children in Area East were disadvantaged and should have the opportunity to use the same facilities as private schools; children from the Castle Cary area had been asking for an all-weather pitch for over twenty years. It was considered that a major issue in the lack of such facilities was due to disproportionate funding from the Central Fund from which approximately £20 per head was allocated for schemes in Yeovil compared to approximately £1 per head for schemes in other areas.

c. D.Cllr Hobhouse asked the PC to be mindful when considering planning applications as there was a vast increase in the number of industrial units on farms rather than on industrial estates, such as Cadbury Business Park on the A359.

**17/133. Minutes of the Annual Parish Council and Ordinary PC meeting held on 23<sup>rd</sup> May 2017 were received, agreed and signed as a true record.**

**17/134. Matters Arising from the Minutes:**

- a. Highways. Cllr Brain previously circulated his detailed Highways Report, which can be found at attachment 1.
- b. Revision of the 2006 Parish Plan (PP). Cllr Martin reported that 468 questionnaires had been delivered to all households in the parish of which to date 47.9% had been returned. Data had been analysed from Woolston, Yarlinton and Galhampton and the Working Group (WG) were about to analyse North Cadbury. It was hoped that the draft of the final report would be produced and circulated to the PC in early August 2017 for comments and approved at the PC meeting in September 2017, at which the important points from the questionnaire would also be discussed. The WG would like to arrange "Open Meetings" for parishioners in September.
- c. Provision of an Additional Dog Bin in North Cadbury. The Chairman asked both D.Cllrs for their assistance in this matter which was considered a Health and Safety risk in the vicinity of the primary school. **Cllrs Hobhouse and Weeks agreed to discuss this matter with Streetscene.**
- d. Provision of self-closing locking mechanism at Brookhampton Farm, Sandbrook Lane, North Cadbury. The Chairman reported that he had met with Cllr Board and the owner of Brookhampton Farm. The owner agreed that the gate would be secured by a heavy chain and combination lock on the hinge side and a second combination lock on the opening side of the gate until an electric gate was fitted in the future. In the meantime the entrance would only be used occasionally by the owner and those authorised by her. Councillors expressed their thanks to the Chairman & Cllr Board.
- e. Security Lighting at King Arthurs Park. **At the request of Mr T Sharp, Sycamore Process Engineering, the Chairman agreed to arrange a suitable time with him to visit the site to identify the "problem" direction and which lights needed attention. (Cllr Handley left the meeting at 7.55pm)**

D.Cllrs

Chair

**17/135. Co-option to fill two vacancies on the council:** There were two eligible candidates for the vacancies, Mr A Greaves and Mr A Keys-Toyer. The PC voted unanimously in favour of both candidates who were co-opted onto the council and signed their Declaration of Acceptance of Office.

**17/136. Planning:**

- a. Progress report on **PA 16/03476/FUL**, Mr T Junge. The change of use of land and the retention of one mobile home, one touring caravan, one shipping container, treatment plant, hardstanding, gates and fencing on land OS 8735 Sandbrook Lane, North Cadbury. **After a brief discussion the PC considered the independent counsel advice and agreed that the main focus of consideration should be the landscaping issue. The PC agreed that the applicant had been given more than enough time to respond and would urge the planning officer to reach a decision without any further undue delay.**
- b. South Somerset District Council (SSDC) Decisions:
- i. **PA 17/01939/FUL**, Mr N Ross. Erection of 2 polytunnels on land at Sandbrook Lane, Galhampton – **GRANTED.**

Chair

**17/137. To re-consider including a summary of PC proceedings to be published in Excalibur in addition to the website and notice boards:** It was agreed to defer this item until after all data from the Parish Plan questionnaires was analysed.

Clerk

**17/138. To consider joining 'Planning Local' at a cost of £100 per annum:** It was agreed unanimously that this was not necessary.

**17/139. Finance and Accounts:**

- a. The Finance report for the period 23<sup>rd</sup> May to 29<sup>th</sup> June 2017 was received.
- b. The PC approved the quote to repair the Yarlinton and Woolston notice boards for £230.00.
- c. Payments Approved:

Cornerstone Barristers	£600.00
Clerks Expenses 23 May to 29 Jun 17	£53.75
NC Annual Parish Meeting Expenses	£33.80
Reading Room Hire 23 May 17	£21.00
Mr J Buxton – Expenses	£8.50

**17/140. Parish Paths Liaison Officer Annual Report:** The Clerk previously circulated the report from Mrs S Fone, which can be found at attachment 2. **Following a brief discussion, the Clerk agreed to ask the PPLO to inform the PC on all correspondence regarding the parish footpaths. Cllr A Greaves agreed to be the Parish Council Footpath Warden whose responsibility was to work closely with the PPLO and report back to the PC.** D.Cllr Hobhouse commented on the interactive Explore Somerset mapping, which can be found on Somerset County Council's (SCC) website and via the Parish Website. The website can be used to report any issues found on the public rights of way network such as blocked footpaths.

**Clerk  
AG**

**17/141. Youth Matters – Future Provision of Youth Activities in the Parish:** It was agreed to defer this item until after all data from the Parish Plan questionnaires was analysed. *(D.Cllrs Hobhouse and weeks left the meeting at 8.40pm)*

**Clerk**

**17/142. Future Maintenance of North Cadbury Phone Kiosk/Book Swap – Volunteers Required:** Cllr Wood agreed to make enquires in the vicinity of the Phone Kiosk.

**PW**

**17/143. Correspondence circulated:**

- a. Request for grant letter – Evercreech Explorer Scouts. **The Clerk agreed to find out whether any children from the parish attend.**
- b. Invitation to host free NHS Health Check Events for parishioners.
- c. Temporary Road Closure – Sandbrook Lane from the junction with Corkscrew Lane to the junction of Cockhill Lane, effective 17 Jul 17, work expected to last for 3 days.
- d. Invitations to join 'Next Door'. The PC discussed if any improvements could be made to disseminate PC information and processes. **It was agreed that this should be discussed after all data from the Parish Plan questionnaires was analysed.**

**Clerk**

**Clerk**

**17/144. Items of Report and Future Business:**

- a. **The Clerk agreed to make enquiries regarding the Tincknell site in Galhampton.**

**Clerk**

**17/145. Date and time of next meetings:** Thursday 27<sup>th</sup> July 2017 in Yarlington Village Hall commencing at 7.00pm.

There being no further business the meeting closed at 9.00pm.

SIGNED..... DATED.....

**North Cadbury & Yarlington Highways Report - June 17**

<p><b><u>Three Ashes Junction/Cary Road</u></b></p>	<p>The edge lining through the bends, which was agreed some time ago, should have been done by now and the traffic engineer has requested that this is urgently chased. The chevrons on the bend were improved some time ago and have significantly helped. The existing reduce speed now sign is being changed for a max 40 mph (which is considered to be more appropriate and which drivers are more likely to respond to). In addition the Traffic Management group are looking at a formal 40 mph speed limit over an extended length. The current position on this is currently being ascertained by the Area Traffic Engineer.</p>
<p><b><u>Re-positioning of North Cadbury 30mph speed restriction signs.</u></b></p>	<p>This has been recently raised with the Area Traffic Engineer. The current engineer has now returned to work but is retiring in a few weeks. This will need to be addressed by his replacement.</p>
<p><b><u>Sandbrook Lane Bridge</u></b></p>	<p>There has been no further comment from Somerset County Council on this. They are aware of the current damage. The required works remain on a program list with no current program date. The work is subject to priority, budget and resource.</p> <p>Current Status: Awaiting comment from SCC Bridges section.</p>
<p><b><u>Parking Adjacent to North Cadbury Primary School</u></b></p>	<p>Currently no white lines are painted by the primary school to advise people not to park on the junction to Lower Back Way by North Cadbury Primary School. The existing white lines, on Cary road, are badly worn and require repainting. A request for this has been put in for this to be done and at the same time request that a Traffic Order is raised so that the start of Lower Back Way has double yellow lanes painted to enable parking enforcement action to be taken.</p> <p>Current Status: Awaiting the Traffic Engineer's replacement</p> <p>Note: During week commencing 26 June there have been at least two occasions when traffic parking at the school end of Lower Back Way have prevented larger vehicles going about their business. Each time the culprit has been difficult to track down to get their vehicle moved. Remarks have been made that it was fortunate that access for emergency vehicles had not been required.</p>
<p><b><u>Drains in Lower Back Way/ Sandbrook Lane</u></b></p>	<p>Jetting and CCTV programmed for 11th - 22nd Sept 2017 with Road Closure</p>
<p><b><u>Lower Back Way Opposite Sycamore Cottage</u></b></p>	<p>A low spot in the lane has been noted that causes water to form a large puddle after heavy rain.</p> <p>Current Status: Currently covered under the jetting and CCTV programmed for 11th - 22nd Sept 2017 with Road Closure.</p>

<p><b><u>Lower Back Way Field Runoff opposite Sycamore Cottage and Hollytree House</u></b></p>	<p>The Farming and Wildlife Advisory Group (FWAG) Southwest have been contacted. As a charity, they charge for their advice.</p> <p>Current Status: I have had no further contact with FWAG Southwest.</p>
<p><b><u>Sandbrook Lane Highway Erosion</u></b></p>	<p>From previous flooding issues there is damage to the surface of the lane by the bridge causing subsidence to the south (left hand) side. There are a number of points created to allow to drain into the ditch and brook, on both sides of the bridge, which allow excess water to drain from the lane which need to be cleaned out.</p> <p>Current Status: A site visit has been held. A Works Order is pending with works expected within 3 months.</p>
<p><b><u>Sandbrook Lane Right of Way Erosion</u></b></p>	<p>On the stretch of lane leading past “the Cabbage Patch”, on the east side it was noted that water was leaving the lane through the hedge and had created a large sump. This water was then flooding the narrow stretch of field between the lane and the brook making the footpath passing through it (part of the Leland Trail) unpassable. After discussion it was decided that this was a matter for both Rights of Way and Highways to resolve with Rights of Way laying a pipe from the hedge to the brook to allow Highways to install a culvert to allow water to flow into this pipe.</p> <p>Current Status: A meeting with RofW still pending</p>
<p><b><u>Drains in Hearn and March Lanes</u></b></p>	<p>The drains along Hearn and March Lane, especially in the region of Galhampton Manor were inspected. Some were clear and others will require jetting.</p> <p>Current Status: A Work Order has been raised and works expected to be carried out within the next 7 days.</p>
<p><b><u>Highway Erosion in Hearn and March Lanes</u></b></p>	<p>Areas of damage to the road surface in the area will need to be addressed and these will be actioned under an additional Work Order.</p> <p>Current Status: Defects at safety intervention levels have been repaired and a further assessment is still pending.</p>

## Attachment 2

### Report re Footpaths 29<sup>th</sup> June 2017

Lack of cross crop compliance in many instances means that currently and through the growing season, many paths are not walkable. Landowners mostly pay no attention to the upkeep and maintenance of paths which cross their fields. The argument that walkers can walk the field perimeters is not feasible, especially where fields have been combined to make very large parcels of land. It should be remembered that these Rights of Way have legal standing and are important in the historical landscape. Neighbouring Parishes seem to enjoy greater co-operation from landowners and because paths are clearly defined by a metre wide swathe through the crop, there are few complaints of trampling of crops. Following walks with me as PPLO, David Warburton, our M.P., has been alerted to this issue and is concerned and has taken it up on our behalf.

Reduced staffing of the Rights of Way team mean that enforcement of paths and bridle ways is almost impossible. It would be most helpful if the Parish Council could take up this matter on behalf of the Villagers of North Cadbury with SSDC and the CC.

Walking groups have flourished in Yarlington, Galhampton and North Cadbury. The Pilates group in North Cadbury have, of their own volition, decided to walk as a group using the maps. This means that there are now regular walkers in all the villages using the maps given out at these monthly walks. Each walk lasts about an hour. Walks continue to be planned throughout the Parish. The groups have identified problems and replaced finger posts knocked out of place when hedges have been cut.

Those who use the Rights of Way in the parish are mindful of their responsibilities to landowners.

A walking group has started in the village meeting informally once a month to walk the paths from a central point in the village. Despite pouring rain, 5 people turned up for the first session and the next is planned for Thursday 7<sup>th</sup> July meeting at the shop at 11.00a.m. and lasting about an hour. The response from the first walk was very positive. Maps of footpaths were handed out and individuals took responsibility for clearing different stiles etc. with secateurs. Participants pointed out where they felt additional signing is needed and where there were problems with electric fences which lacked appropriate protection etc..

It is hoped that after several months we shall have introduced about 10 circular walks based on the village shop. It would be ideal if the Parish Council could organise a proper board of these maps to be a feature in the middle of the village.

I am still waiting for further developments to stop four wheeled vehicles using restricted by- ways off the A359.

I would be grateful for positive support from the Parish Council to ensure the viability and subsequent use of the rights of way in the Parish.

Susan Fone  
Parish Paths Liaison Officer