

North Cadbury & Yarlington Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Yeovil, Somerset
Tel: 01963 240226 E-mail: parishclerk@northcadbury.org.uk

“Draft” Minutes of the Annual Parish Council Meeting held on
Tuesday 23rd May 2017 in The Reading Room, North Cadbury following the
North Cadbury Annual Parish Meeting which commenced at 7.00pm

Councillors Present: Cllr M Hunt (Chairman), Cllr A Bartlett, Cllr A Brain, Cllr B Board, Cllr L Cheesman, Cllr M Martin and Cllr P Wood.

In Attendance: C.Cllr M Lewis, D.Cllr H Hobhouse, the Clerk and nineteen members of the public.

- 17/92. Election of the Chairman of the Council and receive his/her Declaration of Acceptance of Office:** Cllr Bartlett received one nomination for Cllr M Hunt, who was elected unanimously and signed his Declaration of Acceptance of Office. Cllrs wished to thank the Chairman on behalf of parishioners for all his hard work over the last year.
- 17/93. Election of the Vice-Chairman of the Council:** The Chairman received one nomination for Cllr D Handley, who was elected unanimously.
- 17/94. Apologies for absence:** Cllr R Adams, Cllr S Cox and Cllr D Handley.
- 17/95. Election of Officers, Statutory and Standing Committees (if any) and allocation of Parish Responsibilities to individual Councillors:**
- a. Village Hall Committee Representatives:
 1. North Cadbury – Cllr Hunt
 2. Galhampton – Cllr Cheesman
 3. Yarlington – Cllr Handley
 - b. Parish Paths Liaison Officer (PPLO) and PC Footpath Representatives – Mrs S Fone (PPLO) and Cllr Cheesman
 - c. Law and Order – Cllr Handley
 - d. Internal Auditor – Mrs J Wade
 - e. North Cadbury Allotment Association Representative – Cllr Wood
 - f. Precept / Finance Committee – The Clerk and Cllr Handley
 - g. Standing Order Committee – Cllr Handley, Cllr Martin and Cllr Wood
 - h. Social / Youth Services – Cllrs Adams and Cheesman
 - i. Highways and Byways – Cllr Brain
 - j. Personnel Committee – Cllr Cheesman and Cox. Third vacancy to be filled.
 - k. Environmental – Cllrs Board and Cox.
- 17/96. The following dates were approved for Parish Council meetings in 2017/18:**
- 29th Jun 17, NC Reading Room
 - 20th Jul 17, Yarlington Village Hall
 - 7th Sep 17, NC Reading Room
 - 19th Oct 17, NC Reading Room
 - 30th Nov 17, NC Reading Room
 - 11th Jan 18, NC Reading Room
 - 22nd Feb 18, NC Reading Room
 - 12th Apr 18, Yarlington Annual Parish Meeting and Ordinary PC Meeting, Yarlington Village Hall
 - 24th May 18, Annual Parish, Annual Parish Council and Ordinary PC Meeting NC Reading Room
- 17/97. The Parish Council reviewed and approved the Council’s current Risk Assessment.**

There being no further business the meeting closed at 7.55pm.

SIGNED..... DATED.....

DRAFT