

## North Cadbury & Yarlington Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Yeovil, Somerset  
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"Draft" Minutes of the Parish Council (PC) Meeting held in Galhampton Village Hall  
on Thursday 12<sup>th</sup> January 2017 commencing at 7.00pm

**ACTION**

**Councillors Present:** Cllr M Hunt (Chairman), Cllr D Handley (Vice-Chairman), Cllr R Adams, Cllr A Bartlett, Cllr A Brain, Cllr B Board, Cllr L Cheesman, Cllr S Cox, Cllr M Martin and Cllr P Wood.

**In Attendance:** C.Cllr M Lewis, D.Cllr N Weeks, Mr D Norris, South Somerset District Council (SSDC) Development Manager and Planning Officer, the Clerk and eleven members of the public.

- 17/07. Electors Question Time/Comments:** The Chairman opened the meeting congratulating Mr S Joneleit-Hope, Chairman of the Galhampton Village Hall Committee and its members and residents of Galhampton, on the successful award of a grant from the National Lottery for rebuilding the Village Hall.
- A resident asked the PC for an update on broadband in Galhampton. Cllr Handley advised that updates are available for specific areas on the Connecting Devon and Somerset (CDS) website, however, he understood that Galhampton was not one of the villages on the list for speedy broadband under the current tranche. He also advised that free boosters were available from broadband providers which dramatically improved broadband speed.
- A resident present asked for an update on PA 16/03476/FUL, land OS8735 Sandbrook Lane. After a brief discussion residents were advised that the PC had submitted a comprehensive response to South Somerset District Council (SSDC). The response was on the SSDC website and the PC was waiting for the date of the Area East (AE) Meeting to be confirmed, at which the application may be referred for decision. Councillors and residents were encouraged to attend the AE meeting to show the AE committee the strength of feeling against the PA. Mr D Norris reminded those present that, currently, the applicant was not breaking the law as any landowner can apply for planning permission retrospectively. It was also considered that it may be a long process to conclude this issue due to the applicant quoting gypsy status as the reason for his application.
- 17/08. Apologies for absence:** Police Community Support Officer (PCSO) T Russell and Cllr J Masters.
- 17/09. Declarations of Interest:** None.
- 17/10. Planning Decision 16/03194/FUL, Retention of track for agricultural/residential purposes in connection with Brookhampton Farm (Retrospective):** Cllr Martin reminded Mr Norris that the Applicant's Agent had assured the PC and residents that an automated locking device would be fitted to the new access gate, however, to date such a device had not been fitted. Cllr Martin informed Mr Norris that there were a number of properties which were affected by the new access and asked for his assistance in ensuring the automated locking mechanism was fitted as promised. Mr Norris informed the council that he had recently visited the site and considered that the planning decision was correct as the access had not adversely impacted the conservation area. Cllr Martin queried why security was not an issue for consideration in the planning process. **After a full and frank discussion, Mr Norris and the PC agreed that there were lessons that should be learnt from this application and any actions agreed would be followed up. (Mr Norris left the meeting at 19.45)**
- 17/11. Police Community Support Officer (PCSO) Report:** The Clerk read out the PCSO report: the Wincanton North Area is still being visited by opportunist thieves who are looking for unlocked or poorly secured sheds and garages. Power tools, chain saws, mowers and similar are on the 'shopping' list. Heating oil theft was also on the increase due to the time of year and people filling up

their tanks.

**17/12. Reports from County and District Councillors:**

a. C.Cllr Lewis wished to apologise to any councillor or parishioner who had been unable to use the Yeovil library, which had been closed whilst being upgraded to a “hub”.

Cllr Lewis reported that he had emailed the Chairman and Clerk with the Feasibility Study for a Small Highway Improvement Scheme (SIS) at Lower Woolston Road. **The Clerk agreed to circulate the Study for consideration at the next PC meeting on 2<sup>nd</sup> March 2016.**

Clerk

Cllr Lewis reported that waste and recycling changes would take place in Autumn 2017 in an effort to save £1.7m, reduce waste in landfills and transfer waste to the heat exchange in Avonmouth from 2019. **(Cllr Lewis left the meeting at 7.50pm).**

b. D.Cllr Weeks reported that Highways England would be holding a consultation event at the Davis Hall, West Camel on the new proposals for dualling the single carriageway of the A303 between Sparkford and Ilchester, creating 30 miles of dual carriageway between Mere and South Petherton. There would also be a series of junction improvements. **[Date confirmed as 10<sup>th</sup> March 2017 10.00am to 5.30pm] (Cllr Weeks left the meeting at 7.55pm)**

**17/13. Minutes of the PC meeting held on 1<sup>st</sup> December 2016 were received, agreed and signed as a true record after a correcting item 16/218 to read “one vacancy” from “two vacancies”.**

**17/14. Matters Arising:**

a. Highways. Cllr Brain previously circulated his Highways Report which can be found at attachment 1.

i. Re-positioning of the 30mph Speed Restriction signs at North Town. **It was agreed that Cllr Brain would progress this matter.**

ii. Galhampton Flooding. Cllr Cox reported that Highways had identified and dug out the buried manhole using ground radar, cleared away tree roots and jetted the pipe, however, the CCTV showed approx. 15m of pipe was solidly blocked. Highways were awaiting additional funding to carry out the work, in the meantime, 100 sand bags had been delivered and priority raised. Cllrs Cox and Cheesman hoped that the work already carried out would have made some improvements. The Chairman wished to record his thanks to Cllrs Cox and Cheesman for their actions and persistence in attempting to resolve this ongoing issue.

b. Revision of the 2006 Parish Plan (PP). The Working Group (WG) reported that they had met with Mr T Cook, SSDC Area Development Manager to seek his advice on how to develop the PP. The next step was for the WG to draft a questionnaire, which would require some different and specific questions for each village, for approval by the PC before distribution. After a brief discussion and upon the advice of Mr Cook, it was agreed that all returned questionnaires would be entered into a draw to win up to a £100 incentive prize. The WG reported that the total cost of production would be approx. £1000, however a grant would be available from SSDC for up to 50% of the cost. **The Clerk agreed to apply for a Community Grant of £500. Cllr Adams agreed to set up a Parish Council Facebook page to post PC matters and on which the questionnaire could be advertised.**

Clerk  
RA

**17/15. Planning:**

a. South Somerset District Council (SSDC) Decisions:

i. PA 16/04165/FUL, Emily Estate (UK) Ltd. Change of use of existing industrial building (B2) to storage and distribution (B8) and associated external works, demolition of existing industrial building (B2) and erection of new building for general storage (B8), use of yard for general Estate storage, construction of wood chip store with PV panels at roof level, erection of 3 agricultural greenhouses and one polytunnel, and replacement of front boundary fence with stone wall – **GRANTED.**

**17/16. To appoint PC representatives for North Cadbury Village Hall Committee (NCVH) and Parish Environmental Wardens (PEWs): Cllrs Board and Cox agreed to be the PEWs and the Chairman agreed to be the PC rep on the NCVH Committee.**

SC/BB  
Chair

**17/17. Finance and Accounts:**

a. The Clerk distributed and presented the draft precept for 2017/2018. **After a brief discussion it was agreed unanimously that the PC would stage an increase in the precept from £11,000 to £11,500 in FY 2017/18 and an additional £500 in FY 2018/19, if required.**

Clerk

b. The Finance report for the period 1<sup>st</sup> December 2016 to 12<sup>th</sup> January 2017 was received.

c. Payments Approved:

North Cadbury Playing Field Support Grant to Mar 16	£1,998.40
Smith of Derby – Service of St Michaels Church Clock	£204.00
Clerk’s Expenses 1 Dec 16 to 12 Jan 17	£31.80
Gift for Laptop repairs	£15.60
Reading Room Hire 1 Dec 16	£14.00

**17/18. Heritage signs and their husbandry and maintenance of all other fingerposts:** Cllr Board reported that Mr N Wall, Senior Conservation Officer, was in the process of drafting a document for the maintenance and repair of signs. Due to budget restraints, Highways no longer maintained or replaced finger posts, which are not required as they are no longer standard highway signs. SCC maintained ownership, however, parish and town councils were expected to maintain them. Cllr Board reported that there was one notable sign worthy of heritage status in Galhampton. **It was agreed that Cllr Board would record the number and condition of signs in the parish, produce an E-map and discuss any financial implications at the PC meeting in April 2017.**

BB

**17/19. Proposed signage in Galhampton:** No report received, therefore, no further action required.

**17/20. Provision of an additional dog bin in North Cadbury:** It was agreed that Cllr Cheesman would ascertain whether or not an additional bin would be emptied by the Castle Cary Team before any further action was taken.

LC

**17/21. Correspondence circulated:**

a. Letter from Mrs S Kiddle, Head Teacher dated 5 Dec 16 re nomination of a Parish Councillor to sit on the Governing Body.

b. SSDC Annual Meeting with Town and Parish Council 23 Jan 2017 at the Council Offices, Wincanton, commencing at 6.50pm. Tea and coffee will be available from 6.30pm with the chance to talk informally to the service teams. **Cllrs Hunt and Handley agreed to attend.**

DH/  
Chair

**17/22. Items of Report and Future Business:**

a. It was brought to the attention of the Clerk that the security lights from Sycamore Process Engineering Ltd at their new premises in King Arthurs Park, formerly Longmans Cheese Store, were left on all night and shining across to the Parish. **The Clerk agreed to email Mr T Sharp, Managing Director.**

Clerk

b. Cllr Cheesman reported that Galhampton Village Hall would most likely be demolished by the end of May 2017 and hoped to be completed by the end of the year.

**17/23. Date and time of next meetings: Thursday 2<sup>nd</sup> March 2017 in the Reading Room, North Cadbury, commencing at 7.00pm.**

There being no further business the meeting closed at 9.00pm.

SIGNED..... DATED.....

Issue	Status
<p><b><u>Three Ashes Safety Improvements</u></b></p>	<p><b>Statement from Assistant Highway Service Manager (John Nicholson): 15 Dec 16</b></p> <p>The section of road about Three Ashes is due surface dressing in the 2017 season, May – August. Aside from that the recent works and assessment have not identified any further requirements at this time.</p> <p><b>Statement from Area Traffic Engineer (Colin Fletcher): 10 Jan 17</b></p> <p>Fortunately there have not been any recent incidents at this location.</p> <p>Recent inspection shows that the chevrons which they regard as especially important are adequate and in good condition. The agreed slow and yellow bar markings are now in place and it just remains for the edge lines around the bend to be provided. These should prove particularly helpful to drivers and especially during the hours of darkness.</p> <p>Removing the existing ‘reduce speed now’ sign with max speed 40 mph is going ahead and regardless of any change in speed limit. They need to look at the whole length of this road in terms of the speed limits up to the Castle Cary junction. John has proposed that a 40 mph speed limit at Three Ashes is more appropriate but this involves legal processes which includes advertising and a new traffic regulation order. This does take some time and at the moment a large number of new TRO’s are being progressed across the county.</p> <p>They will continue to monitor the site but believe the improvements being taken will help considerably.</p>
<p><b><u>Collapsed Bridge at the Junction of Corkscrew and Sandbrook Lanes</u></b></p>	<p><b>Statement from Senior Bridge Engineer &amp; Team Leader (Paul Tucker): 28 Nov 16</b></p> <p>The DC know the structure as Hewletts Mill (6230604). The DC have confirmed that the repair works required to the parapet of this structure have been assigned to a member of their team to prepare a works package and then once this has been prepared and approved it will be issued to their contractors for programming. They say that as, unfortunately, there have been a number of urgent schemes that have come up which they have had to divert onto but hopefully should get back to this scheme shortly. At this present moment in time it will be very difficult to give us a date for these works but their best estimate would be within the next 3-6 months but they aim to get it carried out as</p>

	<p>soon as they can.</p> <p>As soon as they have a date for these works they will let me know.</p>
<p><b><u>Re-positioning of North Cadbury 30mph speed restriction signs.</u></b></p>	<p><b>No action has been undertaken on this. Confirmation of whether this is still felt to be required is requested.</b></p>
<p><b><u>NEW ITEM</u></b></p> <p><b><u>Sandbrook Lane Bridge</u></b></p>	<p><b>Statement from Assistant Highway Service Manager (John Nicholson): 16 Dec 16</b></p> <p><b>Sandbrook Lane Bridge:</b> DC are aware of the current damage and have known of this since their planned inspection in Oct 2015, the photos John has provided suggest no deterioration from that date to then, the required works remain on a works program list for them with no program date, so subject to priority, budget and resource.</p>
<p><b><u>NEW ITEM</u></b></p> <p><b><u>Sandbrook Lane Flooding</u></b></p>	<p><b>Statement from Assistant Highway Service Manager (John Nicholson): 15 Dec 16</b></p> <p>A plan for reference is attached. The ordinary watercourse/ditch from point B to the Bridge/River is Riparian ownership responsibility which John believes is the adjacent land owner and the point about B could do with some minor clearing works to expose the clay pipe outlet there. The inlet about Point A would benefit from some general clearing and some arrangement to capture debris/silt, access is somewhat limited due to the large tree root/trunk, but again this is riparian responsibility. John will clarify that with the Flood and Water Mgmt team as they may have some input on that matter as Lead Flood Authority for Somerset. There is a gully between points A and B which appears to be buried and there is planned gully emptying due in Jan/Feb 2017 which will clean this out and identify if it is flowing. John is not certain of the position of the pipes run from point A to chamber/Point B (via gully?) so this requires further investigation and likely to require jetting to prove the system condition and location. The points ref A and B above would require resolving prior to attendance by a jetting unit to facilitate access. The area of verge/embankment loss appears to have been outstanding for some time so John apologies that this has not been rectified and he will pursue some works for that, he notes that those works would require a road closure which has a three month lead in time.</p>
<p><b><u>NEW ITEM</u></b></p> <p><b><u>Finger Signs</u></b></p>	<p><b>Email from Parishioner Karen Harris: 23 Dec 16</b></p> <p>'I wondered if the parish council would be able to ask the District</p>

Council to replace some of our road signs. Several are in dreadful repair and just recently the one at the junction of Dodinals House Road and Woolston Road has broken and has been jammed behind the wall of the garden on the corner there. Most of the signposts are just legible but cannot be read at all at night.

One that I think is particularly bad is the sign on the A371 coming from Wincanton on the righthand side at the crossroads heading to Bruton to the north and down to Yarlinton and Woolston to the south.'

I have reviewed the signs in the area and agree that they have been neglected and in a poor state of repair. Now knowing the DCs stance on these non-'heritage' legacy signs I seek direction on where we, as a PC, wish to go with these. This is linked to Agenda Item 12: Do we adopt them and pay for their renovation or do I request that the DC replace them with modern equivalents (or do we do both, retain and adopt but also request for additional modern signs to be installed)?

### Sandbrook Lane Flooding - Map Attachment

