

## North Cadbury & Yarlington Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Yeovil, Somerset  
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“Draft” Minutes of the Parish Council (PC) Meeting held in The Reading Room, North Cadbury on Thursday 1<sup>st</sup> December 2016 commencing at 7.00pm

**ACTION**

**Councillors Present:** Cllr M Hunt (Chairman), Cllr A Bartlett, Cllr A Brain, Cllr B Board, Cllr L Cheesman, Cllr S Cox, Cllr M Martin, Cllr J Masters and Cllr P Wood.

**In Attendance:** D.Cllr N Weeks, Mr T Cook, South Somerset District Council (SSDC) Area Development Manager, Police Community Support Officer (PCSO) T Russell, the Clerk and two members of the public.

**16/215. Electors Question Time/Comments:** None.

**16/216. Apologies for absence:** Cllr M Lewis and Cllr D Handley.

**16/217. Declarations of Interest:** None.

**16/218. Co-option to fill two vacancies on the council:** There was one eligible candidate for the vacancy, Ms R Adams. The PC voted unanimously in favour of Ms Adams who was co-opted onto the PC and would duly sign her Declaration of Acceptance of Office at the next meeting.

**16/219. Police Community Support Officer (PCSO) Report:** PCSO Russell reported that the Wincanton North Area is still being visited by opportunist thieves who are looking for unlocked or poorly secured sheds and garages. Power tools, chain saws, mowers and similar are on the ‘shopping’ list. Heating oil theft was also on the increase due to the time of year and people filling up their tanks.

**16/220. Revision of the 2006 Parish Plan:** Mr T Cook, SSDC Area Development Manager, advised that it would be easier for the PC to start again rather than revise the 2006 Parish Plan as the consultation data would be over ten years old. He recommended that the PC establish a working group (WG) consisting of Cllrs and residents to appraise the old plan and record what had been achieved. The WG would form a new survey to analyse and identify specific actions/policies to produce a new Community Plan. SSDC could provide a grant of up to 50% of the cost to produce the Plan which would cost approximately £1,000. Mr Cook informed the PC that SSDC could help with printing and photocopying, which should take approx. twelve months to produce. **Cllrs Cox, Martin and Wood agreed to form the WG.**

**SC/MM  
PW**

**16/221. Reports from County and District Councillors:**

a. D.Cllr Weeks reported that the revised Community Infrastructure Levy (CIL) would be in place from April 2017, whereby every development over 100sqm gross internal floor space would be charged £50 per sqm from which the community would benefit 50%.

Cllr Weeks reported that poaching was on the increase, especially in the area around Keinton Mandeville, where there has been an increase in hare coursing and deer shooting. He asked that residents report every suspected or witnessed incident to the police, even if it couldn't be reported until the following day, however residents should not take it on themselves to approach the poachers, who would be armed and could be dangerous.

**16/222. Minutes of the PC meeting held on 20<sup>th</sup> October 2016 were received, agreed and signed as a true record.**

**16/223. Matters Arising:**

a. Highways

i. Safety Improvements Three Ashes Junction, Cary Road and A359. Cllr Brain, who had recently taken over as the PC Highways rep, would liaise with Highways on this matter along with the re-positioning of the North Cadbury 30mph speed restriction signs. Cllr Brain reported that the damaged bridge at Sandbrook Lane, leading into Corkscrew Lane, had been reported to Highways, who were progressing the repairs.

ii. Broken Fingerpost at Junction of Woolston Road/Dodinal House Road. The Chairman reported that fingerpost hadn't been repaired yet, however, the landowner had found both parts of the broken finger post.

iii. Galhampton Flooding. The Chairman expressed his thanks to the Galhampton Cllrs for their excellent reports to both the PC and Highways and for their persistence in attempting to resolve this ongoing issue. Cllr Cox reported that she had finally received a response to her emails from Mr J Nicholson, Highways. Mr Nicholson intended to dig out the buried manhole cover in March Lane on Monday 5<sup>th</sup> December to identify and clear any visible blockage. The recent floods had come extremely close to properties and many residents had written to Highways. There were additional issues on Hearn Lane which residents also reported. D.Cllr Weeks advised that there was a Community Resilience Scheme, whereby residents can collect grit and shovels for their community in the case of adverse weather and sandbags could be delivered to help prevent flood water entering properties.

iv. Galhampton Signage. Cllr Cheesman reported that residents in Galhampton hoped to put forward a proposal to the PC for additional/revised signage for the village to be considered at the next PC meeting in January 2017. D.Cllr Weeks advised that parishes could have the heritage finger post signs listed and suggested that the parish could identify all such finger posts on a map and send it to the conservation department at SSDC. **Cllr Board agreed to carry out the survey of heritage finger posts in the parish.**

BB

b. Hastoe Housing Group. The Clerk reported that she has spoken to the Clerk to South Cadbury who had houses allocated through a similar scheme. The Clerk advised that she would advertise the Village Homes for Village People on the notice boards and website in an attempt to inform those who were eligible to register. **The Clerk also agreed to work closely with Hastoe when the next vacancy arises to ensure the property is allocated as per the S106 agreement, for elderly residents with strong connections to North Cadbury.**

Clerk

16/224. **Planning:**

a. **PA 16/03476/FUL**, Mr T Junge. The change of use of land and the retention of one mobile home, one touring caravan, one shipping container, treatment plant, hardstanding, gates and fencing on land at Sandbrook Lane, North Cadbury. **After a full discussion it was agreed that the PC would draft and circulate its response to the amended plans for submission prior to submitting to SSDC by 13<sup>th</sup> December 2016.**

All

b. **PA 16/03194/FUL**, Mrs C Damant, Brookhampton Farm - Planning decision and correspondence with Mr D Norris, SSDC Development Manager. The Clerk circulated two letters from Mr Norris in response to the PC's letter expressing its dissatisfaction with the planning decision and asking for answers to a number of questions, which the PC considered were still unanswered. **The PC agreed by a majority vote to write a further letter to Mr Norris and invite him to attend the next PC meeting to answer the points raised.**

MM

c. To consider protocol used by Area East Committee (AEC) in comparison with the PC Planning Standing Order adopted December 2011. Cllr Martin proposed that the process for on site planning meetings should be formalised along the line of the template used by AEC, which was not seconded and therefore not carried. The Chairman proposed that the PC continue using the PC Planning Standing Order, which the Clerk had revised and circulated to all Cllrs. **The PC agreed by a majority vote to adopt the PC Planning Standing Orders, to which reference would be made in the PC's General SOs.**

Clerk

d. South Somerset District Council (SSDC) Decisions:

i. **PA 16/02364/FUL**, Mrs D Tincknell. Erection of 17 dwellinghouses at Harvester Works, Mayfield Close, Galhampton - **WITHDRAWN**.

- ii. **PA 16/03819/FUL**, Mr & Mrs J James. Loft conversion including dormer windows and roof windows, garage conversion and amended vehicular access at The Orchards, Long Street, Galhampton – **GRANTED**.
- iii. **PA 16/04192/LBC**, Mr W Harris. Incorporation of adjoining outhouse into living accommodation at Corner Cottage, West Street, Yarlinton - **GRANTED**.
- iv. **PA 16/03462/FUL**, Mr J Darch. Erection of a single storey extension to dwellinghouse with metal chimney at Rosemary Cottage, 31 Cary Road, North Cadbury – **GRANTED**.

**16/225. To appoint PC representatives for North Cadbury Village Hall and Parish Environmental Warden (PEW):** The Clerk agreed to ask Cllr Adams, who was not present, if she would like to be the PC Rep on the NCVH Committee due to her experience on the committee. The Clerk agreed to circulate the responsibilities of the PEW to be agreed at the next meeting. Cllr Board wished to discuss the issue of dog fouling in parish. D.Cllr Weeks suggested that the PC could replace a waste bin with a dog bin, for example NCVH had three bins. The PC could also ask Crown Pet Foods if they would supply a dog bin. **To be on the agenda for discussion at the next PC meeting.**

Clerk

Clerk

**16/226. Finance and Accounts:**

- a. The Finance report was received. **The PC agreed to transfer £1,000 into the Village Hall Refurbishment Fund.**
- b. Payments Approved:
 

Clerk’s Expenses 20 Oct to 1 Dec 16	£46.20
Reading Room Hire 20 Oct 16	£14.00

Clerk

**16/227. Report from Cllr Cheesman on the Youth Matters (YM) AGM 22<sup>nd</sup> November 2016:** YM had appointed a new Lead Youth Worker, Cindy Tozer, through its new contractor Inspire to Achieve (I2A), delivering regular activities in Youth Club with the assistance of a casual Youth Worker, Jason King. YM had been unable to use the room at the rear of the newly re-jigged Swainson Building from September and, despite an initial promise to use the office, Somerset County Council (SCC) Get Set services proposed additional charges for the facility, which YM refused to pay. Numbers had also dwindled, which was accompanied by I2A informing them that they intend to end their contract with them from December 2016 as their focus for work had changed to employability through Yarlinton Housing Group. The YM management team decided to offer Cindy and Jason a contract of services until Easter 2017 to enable them to research, discuss and rethink the opportunities YM can provide. YM wished to thank all its stakeholders and asked if the PC could earmark the £200 grant until it had established its way forward. D.Cllr Weeks advised that if YM ended up folding, the PC would be reimbursed.

**16/228. Correspondence circulated:**

- a. SALC All Area Meeting 15 Dec 16, Edgar Hall, Somerton. Tea, coffee and mince pies will be served from 6.30pm with the meeting commencing at 7.00pm.
- b. RCNSS8063 – Temporary road closure of Hearn Lane, Galhampton – works extended and due to finish 7 Dec 16.

**16/229. Items of Report and Future Business:**

- a. Proposed signage – Galhampton.
- b. Cllr Board asked if there were any schemes in place to aid the vulnerable in the community. Cllr Cheesman advised that there was a prescription collection service for residents in Galhampton. The clerk advised that the Somerset Community Foundation’s Survive Winter campaign was advertised on the notice boards and website.

**16/230. Date and time of next meetings: Thursday 12<sup>th</sup> January 2017 in Galhampton Village Hall, commencing at 7.00pm.**  
There being no further business the meeting closed at 9.15pm.

SIGNED..... DATED.....