

North Cadbury & Yarlington Parish Council

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Notice of Parish Council Meeting

Wednesday 25th March 2020 at 7.00pm in The Reading Room, North Cadbury

All Council Meetings are Open to Members of the Public and Press (Public Bodies [Admission to Meetings] Act 1960)
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Dear Councillors

You are summoned to the following Meeting of the Parish Council on Wednesday 25th March 2020 at 7.00 pm in The Reading Room, North Cadbury.

RCarter

Clerk to North Cadbury and Yarlington Parish Council

Agenda issued on 20th March 2020

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Bullying & Harassment and Human Rights.

Public Session

Public session to enable members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, in accordance with Standing Order 3 (e). Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes, (at the Chairman's discretion, public session may last up to 30 minutes).

20/29. Apologies for Absence and to consider the reasons given

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

20/30. Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (Model Code of Conduct) Order LO9-12 May 2018. (NB this does not preclude any later declarations).

20/31. Finance.

a. Charity Requests for Grants FY 2019/20:

To consider Section 137 Grants that *'will bring direct benefit to, their area or any part of it or all or some of its inhabitants (LGA 1972 s.137(1))*.

Citizens Advice Bureau South Somerset

The Wincanton Carers' Group

St Margaret's Hospice

b. Balance of the Councils Bank Account & Bank reconciliation

To report on Council's Bank Account.

b. Accounts for payment

To review and approve a schedule of items of expenditure.

Neighbourhood Plan (NP) Expenditure:

Dorset Planning Consultant Ltd £948.36

Mr A Brain - Storage Boxes £17.21

Parish Council Expenditure:

Village Hall Routine Grants £300.00

WesternWeb Ltd. PC Website Design (deposit) £180.00

Clerk's Expenses £23.50

20/32. Business Continuity Motion to Council

In light of the Coronavirus (Covid-19) pandemic and government advice the Council is to consider and resolve that:

(a) Should the council be unable to meet for whatever reason, the Clerk be given delegated authority to progress all ongoing matters and projects and authorise all regular payments and incur expenditure in line with the council's agreed budget.

(b) Any decisions taken under resolution (a) above will be taken, whenever possible, in consultation with the Chairman and Vice Chairman of council and the relevant Committee Chairman (if appropriate). A record of all decisions and expenditure incurred under delegated authority will be kept and reported to members when the council next meets.

(c) The authority to decide the Council's response to planning applications be delegated to the Clerk, in consultation with the Chairman and Vice Chairman of council. Members of the council will be informed of applications out for consultation and will be invited to submit comments to the Clerk.

(d) The provisions outlined in resolutions (a-c) above will override any requirements to the contrary in the council's standing orders, financial regulations or terms of reference.

(e) Should the Clerk be unable to perform her duties, a suitable Councillor to be agreed at this time, will assume the role of Proper Officer and RFO in an unpaid capacity.

(f) The Clerk, in consultation with the Chairman and Vice Chairman, may incur expenditure from the project earmarked reserve where such expenditure will help the community's efforts to support those in need of assistance or prevent social isolation.

(g) Should government allow councils to meet virtually (online), the council will take all reasonable steps to facilitate this.

20/33. Future Meetings of the Council:

Council to consider postponing future meetings of the Council in public until government advice is received to resume public meetings or meet virtually (g).