

## North Cadbury & Yarlington Parish Council

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### Minutes of the Parish Council (PC) Meeting held in Galhampton Village Hall on Wednesday 23<sup>rd</sup> October 2019, commencing at 7.00pm

**ACTION**

**Councillors Present:** Cllr M Hunt (Chairman), Cllr A Bartlett (Vice-Chairman), Cllr D Brown, Cllr S Gilbert, Cllr A Keys-Toyer, Cllr A Rickers, Cllr J Rundle and Cllr K Vaughan.

**In Attendance:** C.Cllr M Lewis, D.Cllr H Hobhouse, the Clerk and eight members of the public.

**Electors Question Time/Comments:** No comments.

**19/183. Apologies for absence:** D.Cllr K Messenger, Cllr R House and Cllr A Montgomery.

**19/184. Declarations of Interest:** None.

**19/185. North Cadbury and Yarlington Parish Council Neighbourhood Plan (NP) – Progress Report:**  
Cllr Keys-Toyer reported that the NP Working Group (WG) had applied for a Locality Grant of approx. £6,800 to cover printing costs, meetings, a website, consultant's fees etc. until the end of the March 2020, after which they would re-apply for the next FY. The WG would meet again in November to discuss commencing work on a Housing Needs Assessment and climate change would be discussed at a future meeting. Unfortunately, Sue Cox had left the WG and the remaining members wished to thank her for the huge amount of work she had put in to date. Fortunately, the WG were pleased to report that Tim Gilbert had offered to join the WG.

**19/186. Reports from County and District Councillors:**

a. C.Cllr M Lewis reported that Somerset County Council (SCC) were accepting applications for grants from its 'Members Improving Lives Grant Scheme 2019-2020'. The scheme provides a fixed sum of £2,000 to each member to support local voluntary and community group initiatives in their division to help communities and neighbourhoods develop activities that deliver the SCC Improving Lives vision. Applications are particularly encouraged that would improve lives of particularly vulnerable or less advantaged groups. The scheme opened on 1<sup>st</sup> September and would close on 30<sup>th</sup> November 2019. Cllr Lewis advised that applications would be considered from local groups who wished to promote local walks through leaflets and advertising.

b. D.Cllr Hobhouse reported that South Somerset District Council (SSDC) may no longer grant extensions to the formal consultation period of 21 days for parish and town councils to submit their observations on planning applications.

**19/187. Minutes of the Parish Council Meeting held on 25<sup>th</sup> September 2019 were received, agreed and signed as a true record.**

**19/188. Matters Arising from the Minutes:**

a. Highways and Rights of Way (ROW) Reports. The Chairman wished to say farewell with sadness and thanks to Cllr Brain who recently resigned having completed his planned three years in post. Cllr Brain was happy to provide a handover of responsibilities to Cllr Rundle for 'Highways' and Cllr Vaughan for 'ROW'. Cllr Brain previously circulated his detailed ROW report, which can be found at Attachment 1. He had received no update from either 'Highways' or 'Traffic Management' for this month so the report submitted for September still stands and can be found at Attachment 2.

**19/189. To consider whether the community wishes to express an interest in bidding for the purchase of The Catash Inn, as a registered Asset of Community Value, following notification from the agent of the Catash Inn of their intention to dispose of the asset. Six week moratorium effective 1 Oct 19, which ends on 12 Nov 19:**

The Chairman reported that there had been no expressions of interest to date, following discussions with parties who may have been interested. The Catash Inn Manager, Caroline Bowers, was present and advised that The Catash Inn was one of approx. 150 pubs being offered for sale as a package by Marstons Brewery to other breweries. The PC confirmed that it would continue to support the Catash Inn in any way it could.

**19/190. To review and adopt North Cadbury and Yarlington PC General Standing Orders (SO) in line with the National Association of Local Council's (NALC) Model (2018):**

**RESOLUTION:** The PC agreed unanimously to adopt NALC's 2018 Model SO with no amendments or additions. The PC also agreed by a majority vote not to include the method of voting by secret ballot in accordance with NALC's advice in its legal update dated June 2019.

**19/191. To review and adopt North Cadbury and Yarlington PC Code of Conduct in line with the NALC Model (May 2018):**

**RESOLUTION:** The PC agreed unanimously to adopt NALC's 2018 model Code of Conduct.

**19/192. Planning:**

a. South Somerset District Council (SSDC) Decisions:

i. **PA 19/02493/HOU.** Removal of conservatory, garage and an outbuilding and the erection of single storey rear extension to dwelling and an outbuilding at Roxburgh, 8 Long Street, Galhampton. **PERMITTED WITH CONDITIONS.**

ii. **PA 19/02208/FUL.** Erection of timber stables and associated landscaping. Change of use of land from agriculture to equestrian at Holly Tree Cottage, Hearn Lane, Galhampton – **PERMITTED WITH CONDITIONS.**

iii. **PA 19/01707/FUL.** Proposed demolition of existing bungalow and the erection of a replacement 1 1/2 storey dwelling at Higher Farm, Woolston Road, North Cadbury – **PERMITTED WITH CONDITIONS.**

**19/193. Finance and Accounts:**

a. The Finance Report for the period 25 Sep to 23 Oct 19 was circulated and approved.

b. Payments Approved:

SSCAT Bus Grant	£200.00
David Whitehead Noticeboard Repairs	£160.00
Clerk's Expenses Oct 19	£34.09
LCN Domain Renewals 1 yr x 3	£32.22
Reading Room Hire 25 Sep 19	£14.00

**19/194. Report from the Chairman and Cllr Keys-Toyer on the Area East Annual Meeting with Town and Parish Councils held on 10 Oct 19:**

The meeting was well presented and well 'chaired' by D.Cllr Hobhouse. The three presentations were on the Environment, Somerset Waste Partnership (SWP) and the Transformation process at SSDC. In response to a question submitted by the Chairman, SSDC agreed that it was the responsibility of SSDC to declare a Climate Emergency and not Parish/Town Councils. SSDC were working closely with SWP, however, tree planting could be carried out at Parish/Town Council level to help combat climate change.

**19/195. Report from Cllr Keys-Toyer on Castle Cary Town Council's meeting held 3 Oct 19 following the announcement of the closure of Castle Cary ambulance station:**

Cllr Keys-Toyer reported that the reasons for closing the Cary ambulance station was that it was an unsuitable premises housing a car. The station would be moved to Wincanton Fire Station and be upgraded to an ambulance with a crew of two. It was pointed out that an ambulance crew would

normally go straight from one call to the next without going back to base, so the position of the base was not so important. This could lead to appliances being drawn to areas of high population and emergency centres at the detriment to more rural areas. To combat this, significant extra investment over the next two years would be made to increase the number of appliances in areas of high population density. The importance of Volunteer First Responders and Community Public Access Defibrillators was also discussed. D.Cllr Hobhouse advised that if anyone was interested in volunteering they could apply via the South Western Ambulance Service website [www.swast.nhs.uk](http://www.swast.nhs.uk).

**19/196. To advertise parish council vacancy following Cllr Brain's resignation effective 23 Oct 19:**  
The Clerk reported that the vacancy would shortly be advertised with co-option to fill the vacancy at the next PC meeting on 27<sup>th</sup> November 2019.

**19/197. Parish Council use of Social Media and Parish Website:**  
Cllr Brown reported that the PC Facebook page was back up and running. **Cllr Brown agreed to liaise with Cllr Keys-Toyer regarding the website provider chosen by the NP WG and compare against other website companies already approached and who have submitted quotes.**

DB / AKT

**19/198. SCC Highways – Winter Service 2019/20 including the role of Community Snow Warden (CSW):**  
SCC confirmed it would make an additional £200,000 available for the highway winter service to fund additional gritting routes and other related activities. A new initiative starting in 2019 is the CSW Scheme. The CSW would receive training in responding to winter weather events, co-ordinating snow clearance, such as on footways etc. and acting as a point of contact with SCC in the event of bad weather. **Cllr Rundle agreed to attend the CSW training in order to ascertain whether the PC would like to join the scheme. The Clerk agreed to check with Cllr Montgomery on the quantity of de-icing material remaining.**

JR / Clerk

**19/199. Correspondence circulated:**  
a. Reimagining the Levels - Draft Tree Policy for Town and Parish Councils. **It was agreed that the policy would be forwarded to the NP WG for consideration.**  
b. St Margaret's Hospice – Yeovil Without Parish request for Parish and Town Councils to consider a funding commitment in 2020 budget subject to retaining the 12 in-patient beds at Yeovil and Taunton Hospice. **The Clerk agreed to include the proposal of a grant of £250 in this FY to the Yeovil Hospice and £100 per annum minimum grant for the following three financial years on the agenda for the next meeting.**  
c. South Somerset District Council Parish Ranger Scheme.

AKT

Clerk

**19/200. Items of Report and Future Business:**  
a. Cllr Vaughan gave a brief report on the Community Speed Watch (CSW) Scheme. Eight residents received training, however, only four could fully commit to being available for a CSW once a week. The CSW operated at two sites once a week, outside the Orchard Inn and the new 'Camalet' development. In the one hour session, commencing at 8.30 on a Friday morning, they would record approx. 400 vehicles, 6 of which would be travelling in excess of 47mph in the 40mph speed limit. The speed devices used only recorded vehicles travelling over 45mph, however, the presence of the CSW team acted as a deterrent to speeders. The CSW would like to operate on a Sunday morning in an effort to reduce the speed of the motorbikes who regularly sped to their breakfast gathering at the Haynes Museum, Sparkford, however, they were finding it difficult with only four members as a minimum of three have to be present at a time. Other volunteers had come forward, however, there was no training available. **The Clerk agreed to write to the appropriate contact at Avon and Somerset Police to ask when training will be re-instated.**  
b. Cllr Keys-Toyer gave his progress report on the refurbishment of the parish historic fingerposts. They were coming to the end of the second year of the project and, to date, seven fingerposts and one milestone had been refurbished; the eighth was underway, which would complete their quota for the year. There are approx. six remaining, two of which the Emily Estate have offered to refurbish.

Clerk

Unfortunately some are beyond repair, which will need to be considered next year. Cllr Keys-Toyer wished to thank Cllr Rundle and Tim Gilbert for their help, enthusiasm and sense of humour. c. Cllr Bartlett commented on the poor condition of the North Cadbury War Memorial. The PC believed that the Parochial Church Council (PCC) formally accepted custodianship and future maintenance of the War Memorial in July 2014 who also held funds remaining from the War Memorial Group (WMG), following its dissolution post restoration of the War Memorial in 2012/13. **The Clerk agreed to include this item on the agenda for the next meeting.**

**Clerk**

**19/201. Date and time of next meeting:** will be held on 27<sup>th</sup> November 2019 in the Reading Room, North Cadbury, commencing at 7.00pm.

There being no further business the meeting closed at 8.45 pm.

SIGNED..... DATED.....

**North Cadbury and Yarlington Parish Council Rights of Way Report – October 2019**

**Works Completed**

WN 19/63      Handrails replaced/repaired.  
WN 31/7      Stiles repaired/rebuilt.

**Works in Hand**

**Footpath Reference:**

WN 19/98      Signpost, obstruction and locked gate is in hand. The Rights of Way Warden, Eve Wynn, has spoken to the Landowner.

WN 19/101      Signpost missing on A359 – as above.

WN 19/105      A fast track alternative to a TRO was identified by SCC. The Landowners either side are content for removeable bollards to be installed. A form has been completed and sent to Somerset County Council and the work should be undertaken in the next six to eight weeks. Funding has been allocated for the renovation of the surface of this route once the bollards are installed.

WN 19/17      Stiles to be repaired/rebuilt. The Rights of Way Warden is working with the landowner to get these done ASAP.

WN 19/6      Stile to be repaired/rebuilt – as above.

WN 27/32      Large bridge to be removed/rebuilt. The Rights of Way Warden has permission from the landowner to access the bridge from his land.

WN 19/72      Stile/sleeper bridge to be replaced. The landowner has kindly agreed to do this.

WN 19/80      Bridge to be replaced. Stiles still broken, new hedging plants planted across path. Three electric fences across line of path between stile near Woolston Road and broken bridge/stiles. (missing hand grips on electric fences). The landowner has attended to the overgrowth; stile and has also re-set the concrete bridge.

WN 19/96      Waymark post needed at eastern end of 19/96 at junction with 19/81 and 19/82. As this was not logged on the ROAM website the Rights of Way Warden was unaware of this issue until now.

WN31/7      A waymark was needed at corner of field (concrete post) just by Yarlington House. This has been undertaken

At the junction between WN19.38/, WN19/29 and WN19/40 (close to Hewlett’s Mill) there is a broken stile which poses a health and safety risk to people attempting to use it. This is on land which is now owned by the Emily Estate. Neighbours contacted the Estate however this is still to be rectified. At the last meeting it was felt that a letter from the PC to the Emily Estate would be appropriate however, in the interim, the Rights of Way Warden has instructed her contractor to attend to this due to the safety of users.

**Additional Identified Problem Areas**

**Yarlington**

WN31/8      This has been redirected. Also missing finger posts and lack of way marking in yard.

WN31/10      There is an obscured gate with concrete posts and no way marking to indicate the route.

WN 31/10      Electric fences with no protection and too close to boundary to allow for  
& WN 31/9      passage. Also, no way-marking in farmyard at the southern end. Due to the hostility of the landowner access to correct these issues is, apparently, not possible.

## **Footpath Routes**

As discussed at previous Parish Council meetings it was decided that copies of maps of suggested routes be made available at local pubs. This approach will be pursued. The Rights of Way Warden and our PPLO met on 30th September to update faults on circular walks. As a result a batch of work has been agreed and passed to the Rights of Way contractor. Once the faults on the circular walks are corrected the routes can be publicised.

## **Stiles & Cross Compliance**

As reported at the last Parish Council Meeting work is currently underway to identify suitable packages of work to clear rights of way and rebuild stiles. The team, directed by the Rights of Way Warden, hope to undertake five days of work during the period. Three days are defined below.

### **Faults to be funded by Somerset County Council.** 3 days @ £150 per day

(All in North Cadbury)

WN19/85 broken stile next to electric fence at crossing with track.

WN19/84 broken stile just after wooden bridge at junction of WN19/84 & 85.

Broken stile WN19/84 turns north at field boundary.

WN19/38 broken stile repairs and insert step. (Hewlett's Mill)

WN19/88 no access, overgrown and stile repairs.

WN19/42 bridge repairs (Leland Trail)

Wn19/6 (onto A359) replacement stiles.

WN 19/101 clear and possibly replace finger post off A359.

WN19/5 replace stile

As confirmed at the last Parish Council meeting there are currently sufficient funds in the Parish Council budget this FY to support three additional days of work. Two days of potential work are defined below:

### **Faults Requested to be funded by North Cadbury Parish Council** (2 days @£150 per day)

(All in Galhampton)

WN19/1 (Smallway Lane east) access off lane completely overgrown and broken stile and no finger post.

WN19/1 southern end at junction with Frog Lane. No access, overgrown and no stile or way marking.

WN 19/54 bridge and stile broken and overgrown (in field boundary at west end of first section).

WN19/43 re site finger post off Corkscrew Lane.

WN19/81 & 96 & 82 finger post way mark at junction of these three paths.

We are also working on the assumption that the Mendip Ramblers will be able to provide a team to undertake work totalling three days. Their tasks need to be defined.

**As a reminder, the best way to report rights of ways issues is via:** <https://roam.somerset.gov.uk/roam/map>

**North Cadbury & Yarlington Highways Report – October 2019**

<p><b><u>Drains in Lower Back Way/ Sandbrook Lane</u></b></p>	<p>Following improvements to the drainage in the lane patching work will be considered from April 2019 – Ongoing.</p>
<p><b><u>Lower Back Way Opposite Sycamore Cottage</u></b></p>	<p>As above. Patching will be considered from April 2019 - Ongoing.</p>
<p><b><u>Sandbrook Lane Right of Way Erosion</u></b></p>	<p>On the stretch of lane leading past “the Cabbage Patch” water is leaving the lane though the hedge into the field, in two places on the east side, making the footpath (part of the Leland Trail) unpassable. SCC need to determine where the local gullies outfall to then identify a solution – Ongoing.</p> <div data-bbox="407 716 1243 1026" data-label="Image"> </div>
<p><b><u>Highway Erosion Sandbrook Lane</u></b></p>	<p>The edges of the lane are eroding in a number of places.</p> <p>The latest response from SCC is that the verge erosion remediation would be arisings placed and compacted and the verge re-established on top of that. This is awaiting budget allocation for the program.</p> <p>The latest update is that other options are being considered as there may be something more suitable.</p> <div data-bbox="472 1394 708 1705" data-label="Image"> </div>
<p><b><u>Drains in Hearn and March Lanes</u></b></p>	<p>Drain pipe damage, close to the junction of Galhampton Manor, will benefit from repairs in the near future. Works are pending this financial year.</p>
<p><b><u>Highway Erosion in Hearn and March Lanes</u></b></p>	<p>Patching will be considered from April 2019 - Ongoing</p>

<p><b><u>Yarlington, Pound Lane</u></b></p>	<p>The immediate concern was identified as one pothole which was instructed for repair following a planned inspection, the lane is showing signs of deterioration and it is accepted that it would benefit from some patch repairs.</p>
<p><b><u>Highway Erosion in Stoke Lane in the Vicinity of Yarlington Mill Farm</u></b></p>	<p>With reference to the map on the following page:</p> <p>Section A is periodically cleaned on a planned program and sometimes cleaned reactively however SCC are now aware that works are required. Funding will be available during the 2019 Financial Year to effect repairs. This will include underground filter drains to try to capture the springs which seem to be here.</p> <p>Section B, part of the surface water drainage outfalls to here however the ditch is the riparian responsibility of the landowner (Emily Estate) and needs to be cleared by them. A meeting was recently held with the landowner and they have agreed that the hedgerows and ditches are to be attended to.</p> <p>Programmed for 6th – 17th Jan 2020 with road closure.</p> <p>On completion of these works patching will be undertaken.</p> 



**Useful Links**

Details of pending roadworks

<https://www.travelsomerset.co.uk/roadworks/>

Report miscellaneous issues such as an overgrown verge or hedge causing a road visibility problem:

<https://www.somerset.gov.uk/roads-and-transport/report-an-overgrown-verge-or-hedge-on-the-road/>