

## North Cadbury & Yarlington Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Yeovil, Somerset

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"Draft" Minutes of the North Cadbury and Yarlington Annual Parish Council (PC) Meeting held on Wednesday 15<sup>th</sup> May 2019 in The Reading Room, North Cadbury, commencing at 7.00pm

**Councillors Present:** Cllr M Hunt (Chairman), Cllr A Bartlett (Vice-Chairman), Cllr A Brain, Cllr D Brown, Cllr R House, Cllr A Keys-Toyer, Cllr A Montgomery, Cllr A Rickers, Cllr J Rundle and Cllr K Vaughan.

**In Attendance:** C.Cllr M Lewis, the Clerk and thirteen member of the public.

- 01. Election of the Chairman of the Council and receive his/her Declaration of Acceptance of Office (DAO):** The outgoing Chairman, Cllr M Hunt, called for nominations. One nomination was received for Cllr Hunt, who was elected unanimously and duly signed his DAO as Chairman.
- 02. Election of the Vice-Chairman of the Council:** The Chairman received one nomination for Cllr A Bartlett, who was elected unanimously.
- 03. To receive Councillors DAO:** The Clerk confirmed that all Cllrs had duly signed and returned their DAO forms.
- 04. Co-option to fill three casual vacancies on the Parish Council:** The Clerk received applications from four eligible candidates for the three vacant positions of Councillor on North Cadbury and Yarlington PC; Mrs S Gilbert, Mr R House, Mr B Mead and Ms K Vaughan. The Chairman called for nominations for each vacancy. As a result of the nominations, Cllr House was co-opted unanimously and Mrs Gilbert and Ms Vaughan were co-opted by a majority onto the Council. Cllrs House and Vaughan duly signed their DOA forms. Mrs Gilbert, who was unable to attend the meeting, would duly sign her DOA prior to the next meeting of the PC on 26<sup>th</sup> June 2019.
- 05. Apologies for absence:** None.
- 06. Election of Officers, Statutory and Standing Committees (if any) and allocation of Parish Responsibilities to individual Councillors:** To be deferred to the next ordinary meeting to allow time for the new council to review the committees and Working Groups.
- 07. The Parish Council reviewed and approved the Council's current Risk Assessment.**

There being no further business the meeting closed at 7.15pm.

SIGNED..... DATED.....