

## North Cadbury & Yarlington Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Yeovil, Somerset, BA22 7LZ  
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“Draft” Minutes of the Parish Council (PC) Meeting held in The Reading Room, North Cadbury on Tuesday 22<sup>nd</sup> May 2018 following the North Cadbury Annual Parish and Annual Parish Council Meetings which commenced at 7.00pm

**ACTION**

**Councillors Present:** Cllr M Hunt (Chairman), Cllr D Handley (Vice-Chairman), Cllr A Bartlett, Cllr A Brain, Cllr B Board, Cllr L Cheesman, Cllr S Cox, Cllr D Handley, Cllr R House, Cllr M Martin and Cllr P Wood.

**In Attendance:** C.Cllr M Lewis, D.Cllr N Weeks, the Clerk and one member of the public.

**18/106. Electors Question Time/Comments:** None.

**18/107. Apologies for absence:** None.

**18/108. Declarations of Interest:** None.

**18/109. Police Community Support Officer (PCSO) Report:** PC Sara Stephenson was present and provided her report after the Annual Parish Meeting and prior to the Annual Parish Council Meeting: The police would continue to patrol Sandbrook Lane after numerous reports of dangerous driving and speeding vehicles. She advised that residents should report any incident by dialling 101, however, if the line was busy and, due to the speed of vehicles and narrow lane, residents could also report the vehicles by dialling 999, as it was considered to be a dangerous situation or call Crimestoppers on 0800 555 111. Residents can ask for their call to remain anonymous.

**18/110. Reports from District Councillors:** Nothing further to report. *(Cllrs Lewis and Weeks left at 8.45pm)*

**18/111. Minutes of the Parish Council meeting held on 12<sup>th</sup> April 2018 were received, agreed and signed as a true record following an amendment to item 18/79 where ‘Brookhampton Farmhouse’ was amended to ‘Brookhampton House’.**

**18/112. Matters Arising from the Minutes:**

a. Highways. Cllr Brain previously circulated his detailed Highways Report, which can be found at Attachment 1. **The Clerk agreed to obtain a quote for an occasional strim around the recently repositioned 30mph speed restriction sign on the approach to North Cadbury from North Town.**

b. Bus Services Galhampton. The Clerk reported that Debbi Sandford, Operations Manager for South West Transport had returned from holiday and agreed to speak to the drivers regarding the PCs request for minor amendments to the service. *[Further to the meeting Debbi spoke to the drivers and they have cautiously said they do not think access via Galhampton would be an issue. She would now have to see if their route schedule allowed this to be implemented. It may be that not all buses would take that route but just some of them.]*

c. Date for PC Meetings in 2018 were agreed as follows (fourth Wednesday of the month excluding August and December:

- 20th June, NC Reading Room (third Wednesday)
- 25th July, Yarlington Village Hall
- 26th September, NC Reading Room
- 23<sup>rd</sup> October, NC Reading Room (fourth Tuesday)
- 28th November, NC Reading Room

Clerk

**18/113. Planning:**

- a. South Somerset District Council (SSDC) Decisions:
  - i. **PA 18/00722/FUL.** Change of Use from light industrial (Use Class B1) to workshop, office and showroom for agricultural and horticultural machinery sales and servicing (Use Class Sui Generis) at Unit E, Cadbury Business Park – **GRANTED.**
  - ii. **PA 18/00633/FUL.** Demolish existing garage and the erection of single storey extensions and a detached timber garage at Beech House, Woolston Road, North Cadbury – **GRANTED.**
  - iii. **PA 18/00403/FUL.** The installation of 7 replacement windows and a means of fire escape to the first floor at The Orchard Inn, Galhampton Hill, North Cadbury – **GRANTED.**
  - iv. **PA 18/00319/FUL.** The erection of a two storey side extension at 1 March View, March Lane, Galhampton – **GRANTED.**
  - v. **PA 18/00123/COU.** Alterations, the erection of a side extension and change of use of garage to catering kitchen at Pippins, Cary Road, North Cadbury – **GRANTED.**
  - vi. **PA 18/00124/ADV.** The display of 1 non illuminated sign to front elevation of garage/proposed catering kitchen at Pippins Cary Road, North Cadbury – **REFUSED.**

**18/114. Finance and Accounts:**

- a. Completion and Approval of the Annual Governance and Accountability Return (Part 2) 2017/18:
  - i. The Annual internal Audit Report for the Annual Declaration, carried out by Mrs J Wade, was received with no observations.
  - ii. The Annual Governance Statement 2017/18 was completed and signed.
  - iii. The Accounting Statements 2017/18 were formally approved and signed.
- b. The Finance Report for period 12 April to 22 May 2017 was received and approved.
- c. Payments Approved:

North Cadbury Playing Field Maint Grant	£2,066.00
Parochial Church Council Grants	£1,700.00
Zurich Municipal Insurance Renewal	£319.98
SALC/NALC Affiliation Fees 2018/19	£294.34
Clerks Expenses 12 Apr to 17 May 18	£46.88

**18/115. Report from the SSDC Annual Meeting with Area East Town & Parish Councils 23 Apr 18:** The Chairman attended with Cllrs Cox, House and Keys-Toyer and had nothing further to report.

**18/116. PC Publicity: Following a brief discussion the PC agreed by a majority vote for the Clerk to contact the website co-ordinator for 'Nextdoor' to see if the PC could better inform residents and advertise its meetings via the site.**

Clerk

**18/117. Report from SCC Speed Indicator Device (SID) Meeting 14<sup>th</sup> March 2018:** Cllr Keys-Toyer previously circulated his report and in April recommended that the PC considered contributing £200 per annum for a SID twice a year on the A359 at Galhampton. He had no further updates from the SID Team at SCC, other than Dave Grabham had retired and the new contact was Nick Cowling. **The PC agreed to discuss funding the SIDs and associated precept issues on the agenda for the next meeting.**

Clerk

**18/118. Erection of notice boards outside North Cadbury Stores:** No action required.

**18/119. Correspondence circulated:**

- a. General Data Protection Regulation Briefings. The Clerk advised that she attended GDPR training at SSDC 30<sup>th</sup> April 2018.
- b. The National Association of Local Councils (NALC) Employment Briefing 2018-2019 - National Salary Awards (NSA). The Clerk reported that, following the NSA, her salary would increase to £12.815 per hour backdated from 1st April 2018, which increased her salary by £6.28 per month. There would be a further pay increase from 1st April 2019, information on which would be issued by NALC later in the year.
- c. The Local Government Boundary Review final recommendations for ward boundaries in South Somerset in which the proposal was for Yarlington to remain in the same ward as North Cadbury.

- d. SSDC implementation of temporary measure of '2 starring' all major planning applications (10 or more dwellings) that come before the Area Committees.
- e. Traffic Regulation Order (TRO) Somerset County Council, A359 North Cadbury to Galhampton 40mph Speed Restriction Order 2018.

**18/120. Items of Report and Future Business:**

- a. Cllr Brain reported that the Post Office Outreach Van's had no further problems with internet transactions since its connectivity was upgraded.

**18/121. Date and time of next meetings:** Wednesday 20<sup>th</sup> June 2018, in The Reading Room, North Cadbury, commencing at 7.00pm.




There being no further business the meeting closed at 9.50pm.

SIGNED..... DATED.....

DRAFT

**North Cadbury & Yarlington Highways Report – May 2018**

<p><b><u>Three Ashes Junction/Cary Road</u></b></p>	<p>The plan to extend the 40mph speed limit on the A359, starting at Galhampton to just after the Three Ashes junction to North Cadbury. Following approval from the Police, and on being passed to County Hall, the First Notice for a proposed TRO Somerset County Council, A359 North Cadbury to Galhampton 40mph Speed Restriction Order 2018 appeared in the Western Gazette on the 3<sup>rd</sup> May with any objections to be provided by this Thursday (24<sup>th</sup>).</p>
<p><b><u>Re-positioning of North Cadbury 30mph speed restriction signs.</u></b></p>	<p>The 30mph signage, approaching North Cadbury from the Three Ashes junction, was recently moved to the bottom of the hill towards North Town in order to be more clearly visible to approaching traffic. I have raised a concern to Traffic Management that this is closer to the bend in the road that I had originally expected. It is also being obscured by the height of the grass on the verge. Traffic Management have suggested that ‘it would be useful if the verge height can be maintained locally’.</p> <p>When the 40mph speed limit on the A359 is extended this will become the new speed limit up to the North Cadbury 30mph zone.</p>
<p><b><u>Drains in Lower Back Way/ Sandbrook Lane</u></b></p>	<p>Following improvements to the drainage in the lane, patching work in lane patching will be considered from April 2018.</p>
<p><b><u>Lower Back Way Opposite Sycamore Cottage</u></b></p>	<p>As above. Patching will be considered from April 2018.</p>
<p><b><u>Sandbrook Lane Right of Way Erosion</u></b></p>	<p>On the stretch of lane leading past “the Cabbage Patch” water is leaving the lane through the hedge into the field, in two places on the east side, making the footpath (part of the Leland Trail) unpassable. SSSC need to determine where the local gullies outfall to then identify a solution. This is still pending.</p> <div data-bbox="407 1289 1240 1598" data-label="Image"> </div>

<p><b><u>Highway Erosion Sandbrook Lane</u></b></p>	<p>The edges of the lane are eroding in a number of places.</p> <p>Highways view is that these are not at Safety Intervention level therefore I presume that a patching order will be raised.</p> 
<p><b><u>Drains in Hearn and March Lanes</u></b></p>	<p>Drain pipe damage, close to the junction of Galhampton Manor, will benefit from repairs in the near future. Works are pending.</p>
<p><b><u>Highway Erosion in Hearn and March Lanes</u></b></p>	<p>Areas of damage to the road surface in the area were actioned under a Work Order. No further safety defects have been identified. Patching will be considered from April 2018.</p>
<p><b><u>Highway erosion in West Street Yarlington</u></b></p>	<p>Leaving Yarlington along West Street the road surface is starting to break up.</p> <p>This is to be investigated by Highways.</p> 
<p><b><u>Highway Erosion on the lane joining West Street to Stoke Lane</u></b></p>	<p>The lane joining West Street to Stoke Lane is also breaking up.</p> <p>Highways view is that this is not at safety intervention level yet and a patching order will be raised</p> 

<p><b><u>Highway Erosion in Stoke Lane in the Vicinity of Yarlington Mill Farm</u></b></p>	<p>Drainage water is exacerbating the wear in the lane with tramlines forming (at the upper right of the 'photo) which impact the direction of steering of a vehicle</p> <p>Highways view is that investigations for hidden gullies and possibly a ground water spring are required.</p> 
<p><b><u>Highway Erosion in Corkscrew Lane</u></b></p>	<p>In Corkscrew lane there is some erosion on the sides and narrowing of the lane due to active badger setts.</p> <p>Highways view is that the erosion is not at safety intervention level and works near badger setts would require a licence.</p> 
<p><b><u>Lane between Blackford and North Cadbury</u></b></p>	<p>Various areas of deterioration on Lower Woolston Road have been identified as meeting or exceeding safety intervention levels and are have programmed for repair, dependent on their severity and according to the current policy, from between 24-hrs and 28-days.</p>